**St. John the Divine Episcopal Church**

183 E. Bay Street

Costa Mesa, CA 92627

 **Music Director – Position Description**

**Position to be filled on or before January 1, 2019**

**Position Description:**

**Spiritual:** Because this is a position of worship leadership in the church, the qualified candidate must understand him or herself as first and foremost a worshiper who worships God in spirit and in truth (John 4:23).

**Expectations:**

1. Seeking an innovative Music Director to serve as organist/pianist/lead rehearsals for Episcopal Church in Costa Mesa, CA.
2. This individual will be encouraged to fuse traditional Episcopal Hymns and texts with contemporary music, using variety of instruments.
3. The ideal candidate is Christian, is able and willing to work with a variety of volunteers
4. One who can choose or adapt music to accommodate the abilities of these volunteers and has forward thinking ideas for the use of music within the Episcopal liturgy.
5. Working in conjunction with, and under the direct authority of the Rector, the Music Director shall duties and expectations for this position are as follows:

**Duties and Expectations:**

1. Will serve at the 10am Sunday Worship Service
2. To arrive 30 minutes before time for warm up time before the worship
3. Be prepared to handle if need be additional services for Holy Days per year
* **Ash Wednesday, Maundy Thursday, Good Friday, Easter Vigil, Christmas Eve, Christmas, Christmas Day, Thanksgiving service**
1. Play the organ and piano at an advanced level in a manner that leads and encourages hymn singing
2. Responsible for selecting appropriate music for worship, including liturgical music, (hymns, service music, preludes/postludes) for use in Sunday morning, holiday, and special worship services, subject to approval by the Rector which may require an in person monthly meeting
3. Continually expand the congregation’s exposure to hymns, songs and other Christian music both old and new
4. Receive a copy of the Bulletin to check if all the music is posted correctly
5. Be responsible for arranging for a substitute musician to cover absences or vacation
6. Recruit and direct a seasonal vocal or chime choir for seasonal and holiday worship services.
7. Have 1 choir rehearsal per week before or after the service as mutually agreed upon time
8. Be responsible for maintenance of instruments owned by the church
9. Provide and /or coordinate music for weddings and funerals
10. Recruit and schedule special guest musicians.
11. Serve as principle musician (organ and/or piano) for regularly scheduled 10 a.m. Sunday / holiday worship services.

**Skills and Characteristics:**

1. Team-oriented and consensus - building leadership style
2. Integrity, honesty, and accountability in interpersonal relationships
3. Accomplished keyboard skills, including – Organ, and Piano
4. Competent on Rogers MDS – 25 two manual digital Organ; Young Chang baby grand piano; 2 octaves Suzuki hand chimes – 2 Octaves.

**Education:**

The qualified candidate will have completed or will be in the process of completing a BA degree in music with proficiency in organ and willing to take organ as a continuing education as needed. If no degree in music is held, musical proficiency may be demonstrated through other means.

**Compensation:**

To be determined based on experience and education, **$12,000.00** a year. This position is not eligible for benefits.

**Please forward any questions and curriculum vitae to**

The Rev. Dr. George Okusi

Rector

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