# The Journal of Convention 2012 in the Episcopal Diocese of Los Angeles 



## December 82012

## Offerings to be remitted to "The Episcopal Diocese of Los Angeles"

Mail to: The Finance Department
P.O. Box 512164

Los Angeles, CA 90051-0164
Please properly designate the purpose of the donation on the check.

## Mission Share Fund Pledge

Birthday Thank Offerings (for the Neighborhood Youth Association from the 1971
Diocesan Convention-66th)
Church School Lenten Offerings (for specific, special projects of Advance Work in the Overseas and Domestic Missionary Fields of the Church from the 1955 General Convention-58th)
First Sunday in Advent Offering for the Episcopal Endowment Fund (Diocesan Canon XXVI, Section 26.01)
First Sunday in Lent Offering as Episcopal Relief and Development Sunday
(designated by the Presiding Bishop for the Millennium Development Goals -MDGsInspiration Fund to fight preventable diseases in Africa, Asia, and Latin America)
Good Friday Offering for work in Jerusalem and the Middle East
Episcopal Relief and Development-ERD (previously known as the Presiding Bishop's Fund for World Relief)
Thanksgiving Day Offering for the free work of the Hospital of the Good Samaritan from the 1899 Diocesan Convention-5th)
Last Sunday After Pentecost (or such days as may be designated ecumenically for commendation pf the Millennium Development Goals-MDGs-) as special days of prayer and giving toward global reconciliation and the MDGs-from the 2007 Diocesan Convention-112th
One Percent of the Previous Year's Net Disposable Income for theological education from the 1982 General Convention-67th and the 1982 Diocesan Convention-87th

## Offerings to be remitted to Other Treasurers

Diocesan Investment Trust
Northeast Retirement Services (NRS)
4A Gill Street
Woburn, MA 01801
The Medical Trust
HUB International
6101 West Centinela Boulevard, Suite 210
Culver City, CA 90230

Pension Fund Premium Payments
The Church Pension Fund
445 Fifth Avenue
New York, NY 10016
Episcopal Relief and Development
P.O. Box 7058

Merrifield, VA 22116-7058

## The Journal of Convention Serving Together in Abundant Vineyards

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## Part 1

## The Annual Meeting of Convention

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# Alphabetical Listing of the Canonically Resident Clergy of the Episcopal Diocese of Los Angeles 

In accordance with provisions of Canon XII of the Constitution and Canons of the Diocese of Los Angeles, I hereby certify the following is a list of all clergy canonically resident in the Diocese of Los Angeles. Those entitled to seat, voice, and vote are listed as eligible to vote in the one hundred seventeenth Annual Meeting of the Members of the Convention. Those listed with seat only are engaged in secular work and/or are non-stipendiary and did not file a Clergy Ministry Report with the Bishop's Office (see Article VI, Section $15(\mathrm{e})$ of the Constitution and Canons). Those clergy filing a Clergy or Deacon Ministry Report are indicated by a +. Those clergy listed as "not eligible" were not actually resident in the Diocese. An asterisk (*) indicates those voting member who registered for the one hundred seventeenth Annual Meeting of Convention and were actually present.

The Secretary of Convention

| Adams, Marilyn | not eligible + | Baldwin, Carissa | eligible |
| :---: | :---: | :---: | :---: |
| * Ade, Dan | eligible | * Bamberger, Michael | eligible |
| Ahn, Matthew | eligible | * Barberia, Kristin | eligible |
| Akiyama, Diana | seat only | Barnum, Barbara | seat only |
| Allen, Edward | not eligible + | * Barragán, Juan | eligible |
| Alton, Frank | eligible + | * Barraza, René | eligible |
| Anderson, Bert | not eligible + | Bartz, Jimmy | eligible + |
| Anderson, Betsy | eligible | Battle, Michael | not eligible |
| Anderson, Carol | not eligible + | Bauer, Ron | eligible |
| * Anderson, Howard | eligible + | Baumann, David | eligible |
| * Anderson, Jerry | eligible + | * Bayaca, Grcg | eligible + |
| Anschutz, Maryetta | eligible | Beal, Jennifer | not eligible + |
| * Archer, Michael | eligible | Bechtel, Gillett | not eligible |
| Asbury, Giles | eligible | * Beck, Sue Ann | eligible + |
| * Ash, Pat | eligible + | * Bek, Susan | eligible |
| Asher, Charles | not eligible + | Belknap, Chas | not eligible |
| * Asman, Mark | eligible | Belknap, Sarah | not eligible |
| Atwood, Mary | eligible + | Bell, Emily | seat only |
| Autr; , Rosa | not eligible | * Belliss, Richard | eligible + |
| Avalos, Abdias | not eligible | Benítez-Rivera, Wilfredo | not eligible |
| Avery, Dick | eligible + | Bennett, Gene | not eligible |
| Ayala, Eugenio | eligible | Benson, Ginna | eligible + |
| * Azariah, Khushnud | eligible | * Bethancourt, Rob | eligible |
| Bacagan, Mag | eligible + | * Bethea, Mary Marjorie | eligible |
| Backer, Karri | eligible | Bird, Robert | seat only |
| * Bacon, Ed | eligible | Blanco, Pat | seat only |
| * Baker-Wright, Michelle | eligible | Bohler, Lew | not eligible |


| Borsch, Fred | eligible + | * Clawson, Jeffrey | eligible |
| :---: | :---: | :---: | :---: |
| * Boyd, Malcolm | eligible | Collins, Gary | seat only |
| Boyd, Norman | eligible | Collis, Shannon | eligible |
| * Bradley, Gary | eligible | * Commins, Gary | eligible |
| * Bradley, Peg | eligible | * Conrad, John | eligible |
| Brambila, Gerardo | not eligible | * Conrads, Alexandra | eligible |
| * Brandon, Bonnie | eligible | * Cooper, Michael | eligible |
| Brennom, Kesha | eligible | Corbett, James | not eligible |
| * Bresciani, Eduardo | eligible | * Cornner, Bob | eligible |
| Brown, Bob | not eligible | Cox, Amy | seat only |
| Brown, Colin | eligible | * Cox, Brian | eligible |
| * Brown, Larry | eligible | Cox, Jason | not eligible + |
| * Brown, Nancy | eligible | * Crase, Jane | eligible + |
| * Browning, Peter | eligible | Crawford, Kelly | not eligible |
| * Bruce, Diane | eligible | * Crean, Charleen | eligible + |
| Bruno, Jon | eligible | * Crean, John | eligible + |
| * Bryant, Julie | eligible | * Crerar, Patrick | eligible |
| Bull, Julian | seat only | * Crist, Mary | eligible + |
| Bullock, Jeff | eligible | * Crist, Will | eligible + |
| Burgdorf, David | not eligible | * Crow, Lyn | eligible |
| Busch, Richard | not eligible + | Crowther, Ed | eligible |
| * Bush, Lili | eligible | Crump, David | not eligible + |
| * Byrum, Rick | eligible + | Cummings, George | eligible |
| * Caffrey, David | eligible | * Cunningham, Michael | eligible |
| Calafat, Karen | not eligible + | Dale, Kathleen | not eligible |
| Callaghan, Alice | eligible + | D'Amico, Sam | eligible + |
| * Callard, Tom | eligible | * David, Ronald | eligible + |
| * Campbell-Langdell, Alene | eligible + | Davidson-Methot, David | not eligible |
| * Campbell-Langdell, Melissa | eligible | * Davies, Ian | eligible |
| * Cantella, Frances | eligible + | * Day, Randall | eligible |
| Capellaro, John | seat only | * Dean, Steve | eligible + |
| Card, June | not eligible | DeBeck, Ward | not eligible |
| * Carey, Thom | eligible | * Denney, Shelley | eligible |
| * Carpenter, Nicholas | eligible + | Dephouse, Jon | eligible |
| Carranza-Gomez, Sergio | not eligible + | Derose, Katie | seat only |
| Cartwright, Jack | eligible | * DeVaul, Philip | eligible |
| Chandler, John | eligible + | Diamond, Caroline | not eligible |
| Chang, Hsin-Fen | eligible + | DiCarlo, Michael | eligible |
| Chavez, Karen | eligible + | * Discavage, Tom | eligible |
| Chee, David | not eligible + | Donaldson, Walter | eligible + |
| Churchill, Gregg | not eligible | Dorn, Christy | not eligible |
| Clark, Kathy | eligible + | * Dumolt, Ann | eligible + |
| Clarke, Tom | not eligible | Duncan, Bruce | not eligible + |



| Hubbard, Tom | eligible + | Kujawa-Holbrook, Sheryl | seat only |
| :---: | :---: | :---: | :---: |
| * Huber, Stephen | eligible | * Kurtz, Kelli Grace | eligible |
| * Hulbert, Ronald | eligible + | Lafon, AI | not eligible + |
| * Hull, Norman | eligible + | Lance, Philip | seat only |
| Hurley, Jan | seat only | Lapenta-H, Sarah | not eligible + |
| Ishizaki, Norm | eligible + | * Larkin, Greg | eligible |
| Jakobsen, Wilma | eligible | Larson, John | eligible + |
| * Janelle, Nicole | eligible | Larson-Miller, Lizette | seat only |
| * Jay, Lynn | eligible + | Laske, Holger | not eligible |
| Jayawardene, Thomas | eligible + | Lathrop, John | not eligible |
| * Jew, Cynthia | eligible | Law, Eric | seat only |
| Jewiss, Tony | not eligible | * Lawson, Paul | eligible |
| * Jiménez, Juan | eligible | Lee, Darry | seat only |
| Johns, Richard | not eligible + | * Lee, James | eligible + |
| * Johnson, Brian | eligible + | Leeson, Bill | eligible + |
| * Johnson, Walter | eligible + | Leovy, James | not eligible |
| * Jones, Bryan | eligible | * Leslie, Joanne | eligible + |
| * Jones, Jane | eligible + | * Lewis, Kate | eligible + |
| Judson, Doug | not eligible | * Libby, Glenn | eligible |
| * Justin, Dan | eligible | Lieske, Mark | not eligible + |
| Kahler, Jerry | eligible + | Lim, Leng | not eligible |
| Kaisch, Ken | eligible | Lin, Judy | eligible + |
| Karelius, Brad | eligible + | Lincoln, Richard | eligible |
| Keester, John | eligible | Lo, Peter | eligible |
| * Keller, Anthony | eligible | Locke, Carol Ann | seat only |
| * Kelly, Beth | eligible | London, Gary | eligible + |
| Kennedy, Zelda | eligible | * Lopez, Abel | eligible |
| * Kenny, Susie | eligible + | * Lozano, Kay | eligible + |
| Keyser-Mary, Cat | not eligible + | Luthringer, George | eligible + |
| Kim, Andrew | eligible | Lynberg, Terry | not eligible |
| Kim, John | eligible | Lynn, Connor | not eligible + |
| * Kim, Stephen | eligible | MacKenzie, Katharine | seat only |
| Kimura, Greg | seat only | * Mackenzie, Lester | eligible |
| Kitch, Sarah | eligible + | * Mackenzie, Vanessa | eligible |
| * Klein, Susan | eligible | Mackey, George | eligible + |
| Kley, Robert | not eligible + | Mackey, Judith | eligible + |
| Knowles, Harold | eligible | MacQueen, Karen | seat only |
| * Koh, Aidan | eligible | * Magala, Joy | eligible |
| Korienek, Martha | not eligible | * Maldonado-Mercado, | eligible |
| * Kowalewski, Mark | eligible | * Roberto |  |
| * Kowalewski, Paul | eligible | * Maronde, Jim | eligible + |
| Kpoto, John | seat only | * Martínez-Morales, Roberto | eligible |
| Kreitler, Peter | eligible | Martinhauk, Jeffrey | not eligible + |


|  | * Martz, Jeannie | eligible |
| :---: | :---: | :---: |
|  | * Mason, Marilyn | eligible + |
| * | * Maurer, Dave | eligible |
| * | Maurer, Karen | eligible |
| * | McCarthy, Melissa | eligible |
| * | McCaughan, Pat | eligible |
| * | McCauley, Margaret | eligible + |
|  | McKee, Michael | not eligible |
| * | McKinney, Doug | eligible |
|  | Mendez, Troy | not eligible + |
|  | Mettler, Garrett | not eligible |
|  | Miles, Rick | not eligible + |
|  | Miller, Antony | seat only |
| * | Miller, David | eligible + |
| * | Mitchel, Hank | eligible + |
| * | Mitchell, Chuck | eligible |
|  | Monastiere, Sally | eligible + |
|  | Moon, Robert | seat only |
|  | Morris, Julie | eligible + |
|  | Morrow, Dan | not eligible |
|  | Mountford, Helen | seat only |
| * | Mouradian, Vicky | eligible |
|  | Mung'oma, Stephen | not eligible |
|  | Muñoz, Liz | seat only |
|  | Murphy, Hartshorn | eligible + |
|  | Newman, Jim | eligible |
|  | Newman, Ryan | eligible + |
|  | Ng , Joshua | eligible |
|  | Nguyen, Duc | eligible + |
|  | Nguyen, Hong | eligible |
|  | Ni , Tom | eligible |
|  | Nichols, Sarah | seat only |
|  | Nordquist, Con | eligible |
|  | Norgard, David | eligible + |
|  | Norro, Hugo | not eligible |
|  | Nyback, Rachel | eligible |
|  | Nyback, Warren | eligible |
|  | Nyre-Thomas, Beryl | eligible + |
|  | O'Connell, Kelly | eligible |
|  | Odekirk, Dennis | not eligible |
|  | Ogle, Albert | not eligible + |
|  | Okusi, George | eligible |
|  | Oler, Clarke | eligible |


|  | Oliver, Robert | not eligible |
| :---: | :---: | :---: |
|  | Oloimooja, Edith | eligible |
|  | Oloimooja, Joseph | eligible |
| * | Olsen, Mike | eligible |
|  | Olson, Anna | eligible |
|  | Omernick, Marilyn | eligible |
|  | O'Reilly, Pat | eligible + |
| * | O'Rourke, Brian | eligible |
|  | Owen, Eleanor | not eligible |
| * | Paddock, Andrea | eligible + |
|  | Pallares, Jorge | eligible |
| * | Palmer, Brian | eligible + |
|  | Pederson, Linda | eligible + |
|  | Perez, Altagracia | eligible |
|  | Phalen, John | seat only |
|  | Phelps, Sarah | eligible |
| * | Pillsbury, Sam | eligible + |
| * | Potter, Christopher | eligible + |
| * | Price, Paul | eligible |
| * | Pringle, Amy | eligible |
| * | Purnell, Susan | eligible + |
|  | Queen, Laura | not eligible + |
|  | Querido, Manuel | not eligible |
|  | Ramsey-Musolf, Michael | not eligible + |
|  | Randle, Cameron | not eligible |
| * | Reasoner, Rand | eligible |
| * | Rechter, Elizabeth | eligible |
|  | Regas, George | eligible |
| * | Repp, Jeanette | eligible |
|  | Reynolds, Richard | not eligible + |
| * | Richards, Greg | eligible + |
|  | Riley, Reese | eligible + |
|  | Robb, Phil | eligible + |
| * | Rodriguez, Ramiro | eligible |
| * | Rood, Peter | eligible |
|  | Rose, Roger | eligible |
|  | Rose, Shirley | eligible + |
|  | Rotchford, Pastor Lisa | eligible |
|  | Rouse, Albertine | eligible |
|  | Rowins, Chuck | not eligible |
|  | Royals, Debbie | not eligible |
|  | Rubel, Chris | eligible |
|  | Rubin, Richard | eligible |


| * Rugh, Nate | eligible | Stingley, Father Liz | not eligible |
| :---: | :---: | :---: | :---: |
| * Russell, Susan | eligible | Stivers, Don | eligible + |
| Sachs, Crawford | eligible + | Strange, Phil | eligible |
| Sacquety, Charles | eligible + | * Stuart, Mark | eligible |
| Samuel, Morrie | eligible | * Stump, Celeste | eligible + |
| * Satorius, Joanna | eligible | * Sweeney, Sylvia | seat only |
| * Saville, John | eligible | Swift, Daniel | not eligible |
| Schneider, Marni | not eligible | Sy, Jonathan | eligible |
| Schrider, Jim | not eligible | * Sylvester, Kay | eligible |
| * Schwahn Ryckman, Vincent | eligible | * Tadken, Neil | seat only eligible + |
| * Scranton, Susan | eligible | Tadken, Neil Talton, Chet | eligible + eligible |
| * Seiler, Michael | eligible | * Taylor, Barry | eligible |
| * Seipel, Jim | eligible | * Taylor, John | eligible |
| * Shamo, Vincent | eligible | Taylor, Kevin | eligible + |
| * Sheffield, Sharon | eligible + | * Thayer, Liz | seat only |
| Shier, Mark | eligible + | Thomson, Richard | not eligible + |
| Shier, Nancy Shiode, Jimmy | eligible | Thorwaldsen, Roland | not eligible |
| Shiode, Jimmy | seat only | Tiff, Rick | seat only |
| Sierra-Colado, Fede | eligible + | * Toro, Arthur | eligible |
| Silides, George | eligible | * Touchstone, Russell | eligible |
| Silides, Hunter | eligible | * Trainor, Mary | eligible |
| Sinclair, Nancy | seat only | * Traynham, Warner | eligible |
| Sinclair, Nancy Six, George | eligible | Tregarthen, Doran | eligible |
| Six, George | not eligible | Tucker, Jared | eligible + |
| Smith, Al | not eligible | * Tumilty, Anne | eligible |
| Smith, Bob | eligibe | Turner, Jane | not eligible + |
| Smith, Dal | eligie | Two Bulls, Robert | not eligible |
| Smith, Kirby | , | Tyler, Pam | not eligible + |
| Smith, Kirby Smythe, Colville | eligible | Underhill, Robin | not eligible + |
| * Sniecienski, Ed | eligible + eligible + | * Van Buren, Barrett | eligible + |
| Spicer-Smith, Robert | eligible + | Van Horn, Richard | eligible |
| * Sprague, Jim | eligible | Vasquez, Martír | not eligible |
| Stacy, Chuck | eligible | Vaughn, Tom | not eligible |
| Starr, David | eligible | * Ventris, Peggy | seat only |
| Steele, Larry | eligible + | Verdi, Barry | eligible |
| Steever, Ed | eligible + | Vest, Doug | not eligible + |
| Stephens, Jef | eligible | Viereck, John-Alexis | eligible + |
| Sterne, Colleen | seat | * Voien, Cindy | eligible |
| Sterry, Steve | seat only | * Voorhees, Cindy | eligible + |
| Stewart, Barbara | eligible | Vukich, Dawn | eligible + |
| Stickney, Joyce | eligible | * Vukmanic, Paula | eligible |
| Stickney, Joyce | eligible | " Wagar, Catherine | eligible + |


| * Wagner, Dick | eligible | * Williams, Bud | seat only |
| :--- | :--- | :--- | :--- |
| Walker, David | eligible | * Williams, Stephen | eligible |
| * Walker, Lee | eligible | * Wojahn, Karen | eligible |
| Wallace, Bill | eligible + | Wong-Nagata, Ada | eligible |
| Wallace, Gene | eligible + | Wood, Roger | eligible + |
| Walls, Al | not eligible | Woodhouse, Michelle | eligible + |
| Ward, Mort | eligible | * Woodward, George | eligible |
| Wauters, Will | not eligible | Worthley, Chris | not eligible |
| Weaver, Lorne | eligible | * Wright, Pete | eligible + |
| * Weeks, Jo Ann | eligible | Yamamoto, Keith | eligible |
| * Weitzel, Mark | eligible | Young, James | eligible |
| * Wekall, Ellen | eligible + | Young, LeRoy | not eligible |
| * Wells, Bill | eligible + | Zabala, Tim | eligible |
| White, Konrad | not eligible |  |  |
| Whitmire, Norman | not eligible + | Also eligible to vote with exception; |  |
| * Wilhelm, Jeff | eligible |  | Dybvig, Ron |
| Willems, Jim | not eligible |  | Goldingay, John |

## Committee on Credentials Report

At 8:15 a.m., on December 8, 2012, the Committee on Credentials examined the records of registration for this Meeting of Convention. There were 317 lay persons registered as present, which exceeds the 135 necessary to constitute a quorum. There were 215 members of the clergy registered as present, which exceeds the $135(129+$ $1 / 3$ of the 26 retired clergy present) necessary to constitute a quorum.
In accordance with Article IV, Section 16, of the Constitution of the Church in the Diocese of Los Angeles, and Canon XIII, Sections 13.00 and 13.02 of the Canons, the Committee received and inspected, on November 28, 2012, the Certificates of a total of 317 Lay Delegates (which includes Alternates replacing Delegates) representing 407 delegates from 139 parishes and missions in union with Convention; 9 delegates from the Institutions of the Diocese; and 2 ex-officio delegates.
Further on November 28, in accordance with Article VI, Section 16, of the Constitution, and Canon XII, Section 12.00 of the Canons, the Committee examined the list of all clergy of the Church canonically resident in this Diocese as authorized by the Ecclesiastical Authority.

The Committee reports 8 bishops, 49 deacons (which includes transitional deacons), and 458 presbyters were canonically resident in this Diocese, which is a total of 515 clergy. Of this number, 378 are entitled to vote in this Meeting of Convention. In addition to the foregoing, 18 presbyters either not canonically resident but in charge of congregations, or non-parochial and working in institutions of this Diocese, are also entitled to vote at this Meeting of Convention.

## Alphabetical Listing (by City, then Church name) of the Lay Delegates of the Episcopal Diocese of Los Angeles

Those delegates registered for the one hundred seventeenth Annual Meeting of Convention, and were actually present, are listed below. An alternate taking the place of a delegate is indicated with an asterisk (*)

Agoura, Epiphany, Church of the (5)

| Baukol | Marcus |
| :--- | :--- |
| $*$ Fleetham | Andrea |
| Halligan | Susan |
| Halligan | Tim |
| Seebach | Steve |

Alhambra
Holy Trinity \& St. Benedict's (3)

| Da Veiga <br> Mangangey | Bibiana <br> Janice |
| :--- | :--- |

Altadena, St. Mark's (4)

| Jones | Terri |
| :--- | :--- |
| Morse | Joanne |

Anaheim, St. Michael's (6)

| Cázares | Sandra |
| :--- | :--- |
| Dagnino | Alma |
| Mendoza | José |
| Salgado | Mario |
| Salgado | Rocio |

Apple Valley, St. Timothy's (3)

| * Crump | Patsy |
| :--- | :--- |
| Medeiros | Don |

Arcadia, Transfiguration (3)

| Hughes | Linda |
| :--- | :--- |
| Larson | Lydia |
| *Reinecke | Wayne |

Barstow, St. Paul's (1)
$\square$
Beaumont, St. Stephen's (3)

| Lillard | Pam |
| :--- | :--- |
| Raper | Jack |

Beverly Hills, All Saints (6)

| Barna | Robert |
| :--- | :--- |
| DeAscentis | Desiree |
| Fleenor | Steven |
| Lu | Peter |
| Morrow | Pamela |

Big Bear Lake, St. Columba's (2)

| ${ }^{*}$ Herendick | Alan |
| :---: | :---: |
| Varsik | John |

Buena Park, St. Joseph's (1)
Jebens $\quad$ Patricia

Burbank, St. Jude's (3)

| Oldson | Jeremy |
| :--- | :--- |
| Oldson | Tanya |

Camarillo, St. Columba's (3)

| Helton | Teri |
| :--- | :--- |
| Waite | Bob |
| Waite | Gwen |

Claremont, St. Ambrose' (3)

| Witmer | Michael |
| :--- | :--- |

Compton, St. Timothy's (2)

| Yanes | Patricia |
| :---: | :--- |
| Costa Mesa (2) |  |
| Stachelski | Barbara |
| Stachelski | Dennis |

Covina, Holy Trinity (3)

| *McKinney | Gayle |
| :---: | :--- |
| *Sanderson | Jim |
| Wims | Paul |

Downey, St. Mark's (2)

| Roberts | Glenda |
| :--- | :--- |
| Rohrer | Patricia |

El Monte, Immanuel (3)

| Garduño | Lourdes |
| :--- | :--- |
| Nájera | Manuela |
| Seitz | Ann |

El Segundo, St. Michael's (2)

| Guy |
| :--- |

Encino, St. Nicholas' (4)

| Carillo | Cristina |
| :--- | :--- |
| Clark | Scott |
| Elrod | Corinne |

Fillmore, Trínity (1)
Fitzgerald Susan
Fullerton, Emmanuel (4)

| McDaneld | Jeff |
| :--- | :--- |
| McDaneld | Patty |
| Palmer | Kathy |
| Palmer | Walter |

Fullerton, St. Andrew's (3)

| Harrell | Don |
| :--- | :--- |
| Ireland | Micki |
| Tyau | Chris |

Garden Grove, St. Anselm's (2)
$\square$
Gardena, Holy Communion (2)

| De Vincent | Frances |
| :--- | :--- |
| Hope | Shirlet |

Glendale, Magdalena (2)

| Rivera | Miguel |
| :--- | :--- |

Glendale, St. Mark's (4)

| Barett | Amber |
| :--- | :--- |
| Brock | Phillip |
| Hall | Brian |

Glendora, Grace Church (3)

| Pullen <br> Ray | Debbie <br> Susan |
| :---: | :---: |
| Granada Hills |  |
| St. Andrew \& St. Charles (3) |  |
| * Boone | Judith |
| Hubbard | John |
| VanValkenberg | Marcia |


| Hacienda Heights, |
| :--- |
| Edwards Maury <br> Magnuson Roger |

Hawthorne, St. George's (2)

| Pederson | Denis |
| :--- | :--- |
| Williams | Irma |

Hermosa Beach, St. Cross (6)

| Coote | Peter |
| :---: | :---: |
| Wilcox | Alison |
| Young | Walter |
|  |  |
|  |  |

Hesperia, St. Hilary's (3)

| Thomas |
| :---: |
|  |

Huntington Beach, St. Wilfrid's (4)

| Christie | Chris |
| :--- | :--- |
| Gurwell | Karin |
| Varin | Tom |
| Wesley | Tom |

Huntington Park, St. Clement's (3)

| Castellanos | Orlando |
| :--- | :--- |
| Chavez | Eduardo |
| Hurtado | Lidia |

Inglewood, Holy Faith (2)

| Leemhuis | Guy |
| :--- | :--- |
| Washington | Donna |

Irvine, St. Andrew's (3)

| Brooks | Sharon |
| :--- | :--- |
| Kuczynski | Kathy |
| Steinbrenner | Kent |

Lompoc, St. Mary's (3)

| Gould | Howard |
| :--- | :--- |
| Gould | Peggie |
| Straight | Nancy |

Long Beach, All Saints' (1)
$\square$

Long Beach, St. Gregory's (3)

| Dixon | Ron |
| :---: | :--- |
| $*$ Eldon | Bill |
| Mora | Susan |

Long Beach, St. Luke's (4)

| * Holgate | Susan |
| :--- | :--- |
| Lubong | Tony |
| Rivas | Beatriz |

Long Beach, St. Thomas' (3)


Los Angeles
Cathedral Congregation (3)

| Chang | Charles |
| :--- | :--- |
| Martinez | Carlos |

Los Angeles, St. Francis' (1)
Grant William

Isla Vista, St. Michael's (1)
Wattles Miriam

La Cañada, St. George's (3)

| Djie | Felix |
| :--- | :--- |
| Huber | Pat |
| Ruygrok | Joyce |

La Crescenta, St. Luke's (3)

| $*$ Stratton | Bart |
| :--- | :--- |
| Veles | Mabel |

La Verne, St. John's (3)

| Mota | Marie |
| :--- | :--- |
| Walker | Randall |
| Winsor | Katherine |

Laguna Beach,

| Dapper <br> Joyce | Kathleen <br> Carrie |
| :--- | :--- |


| Laguna Hills, St. George's (3) |
| :---: | :---: |
| Merkens $\quad$ George |

Laguna Niguel, Faith Church (2)


Lake Arrowhead, St. Richard's (1)


Lancaster, St, Paul's (4)

| $*$ Hanville | Diane |
| :--- | :--- |
| Miklos | Barbara |
| Welsh | Bradford |

Los Angeles
Christ the Good Shepherd (3)

| McKay-Ramsey PattiJo <br> Robinette Karen |
| :--- | :--- |

Los Angeles, Advent (4)

| Morales | Brandon |
| :--- | :--- |
| Nagenda | Ruth |
| Punch | Joanne |
| Williams | Karan |

Los Angeles, Epiphany (3)

| Garcia | Maria |
| :--- | :--- |
| Kawata | Masao |
| Mira | Margarita |

Los Angeles, Holy Nativity (2)
Wakeman-Wells Margie

Los Angeles, St. Alban's (3)

| *Goldfarb | Bisbee |
| :--- | :--- |
| Hay | Vivian |
| Passmore | Richard |

Los Angeles, St. Barnabas' (1)


Los Angeles, St. Bede's (3)

| Ferstead <br> Graw | Kyle <br> Annette |
| :--- | :--- |

Los Angeles, St. James' (6)

| $*$ Finley-Scott | Ingrid |
| :--- | :--- |
| Nichols | Mary |
| O'Donnell | Joanne |
| Vargas | Marsha |
|  |  |

Los Angeles, St. John's (3)

| Cargill | Margaret |
| :--- | :--- |
| Hope | Rich |

Los Angeles, St. Mary in Palms (2)


Los Angeles, St. Mary's (4)

| Kawahara | Gayle |
| :--- | :--- |
| *Kurihara | Michelle |
| Nishibayashi | Kathryn |
| Nishibayashi | Steve |

Los Angeles, St. Philip's (3)

| Burroughs |
| :--- |
|  |

Los Angeles, St. Stephen's (2)

| Flores | Oneida |
| :--- | :--- |
| Miranda | Nydia |

Los Angeles, St. Thomas' (4)

| Warren | Joseph |
| :--- | :--- |
|  |  |

Los Angeles, Trinity (4)

| Barrera | Martin |
| :--- | :--- |
| Gower | Philip |
| Meenan | Amy |
| * Posada | Margarita |

Los Olivos, St. Mark's (4)

| * Knowles | Joseph |
| :--- | :--- |
| Knowles | Penny |
| Lohnas | Jim |
| * Lohnas | Puck |

Malibu, St. Aidan's (3)

| Arasasingham <br> Milkovich | Premilla |
| :--- | :--- |
|  | Edward |

Monrovia, St. Luke's (3)

| Eisel | Lester |
| :--- | :--- |
| Goff | Cliff |
| Lauer | Kelly |

Monterey Park, St. Gabriel's (2)
$\square$
Moreno Valley, Grace Church (2)

| Kurr | Diana |
| :--- | :--- |
| Kurr | Terry |

Needles, St. John's (1)


Newport Beach, St. James' (1)


North Hollywood, Holy Family (4)

| Ibarra | María |
| :--- | :--- |
| Mercado | Linda |
| * Vizuette | Silvana |

North Hollywood, St. David's' (1)


Norwalk, St. Francis' (2)


Ojai, St. Andrew's (2)

| McClelland Mac <br> Sheridan Dennis $\mathbf{l}$ |
| :--- | :--- |

Ontario, Christ Church (3)

| Powers | Penni |
| :--- | :--- |


| Orange, Trinity (4) |  |
| :--- | :--- |
| Hansen | Shari |
| Little | Betsy |
| Samperisi | Barbara |
| Schober | Debbie |


| Oxnard, All Saints' (3) |  |
| :---: | :--- |
| Belcher | William |
| * Puorto | Carol |
| Rodriguez | Fidel |

Pacific Palisades, St. Matthew's (6)

| Cooksey | Helen |
| :--- | :--- |
| Edmunds | Eric |
| Greene | Bill |
| Keatinge | Elizabeth |
| Lanning | Carol |
| Morain | Missy |

Palmdale, Christ the King (1)
Richardson Sharon

Palos Verdes Estates, St. Francis' (4)

| Gatlin | Hank |
| :--- | :--- |
| Zimmerman | Al |
| Zimmerman | Susie |

Pasadena, All Saints' (6)

| Adams | Greg |
| :--- | :--- |
| Dutcher-Brown | Tori |
| Garner | Gerti Reagan |
| Howard | Sally |
| Lemus | Ray |
| White | Jim |


| Pasadena, Angels, Church of the (2) |
| :--- | :--- |
| Henderson Richard <br> Piper David |

Pasadena, St. Barnabas' (3)

| Daniels | Susan |
| :--- | :--- |
| Edwards | Robert |

Pico Rivera, St. Bartholomew's (3)

| Barragán Esmerelda <br> Santos Lcticia |
| :--- | :--- |

Placentia, Blessed Sacrament (3)

| Bergert | Ned |
| :--- | :--- |
| Bergert | Sandy |
| Green | Jeff |

Pomona, St.Paul's (2)

| Ellis | Tony |
| :--- | :--- |
| Walters | Jamie |

Rancho Cucamonga, St. Clare's (2)

| $*$ Flasher | Andrea |
| :--- | :--- |
| Nalbach | Barbara |

Rancho Santa Margarita, St. John's (4)

| Dunn | Cheryl |
| :--- | :--- |
| Freese | Melinda |
| O'Connor | Kathy |
| Reza | Paula Neal |

Redlands, Trinity (5)

| Davis | Evelyn |
| :--- | :--- |
| Hayes | Hopi |
| Schlicke | Diane |
| Schollenberger | Ellen |

Redondo Beach, Christ Church (3)

| Jeanne <br> McCoy | Kipp <br> Barbara |
| :--- | :--- |

Rialto, St. Peter's (1)
Hobbs
Jennifer

Riverside, All Saints' (4)

| $*$ Crabtree | Elaine |
| :--- | :--- |
| Fredrics | Johanna |
| Rose-Stewart | Peggy |

Riverside, St. George's (2)

* Martinez Kathy

San Bernardino, St. John's (2)

| Pederson | Dennis |
| :--- | :--- |
| Jecks-Wright | Virginia |

San Clemente, St. Clement's (4)

| James | Stephen |
| :--- | :--- |
| Kelley | Pam |
| Morris | Mike |
| Sawyer | Pat |

San Fernando, St. Simon's (3)

| Calderon | Pedro |
| :---: | :---: |
| ${ }^{*}$ Hutchinson | Kilani |
| Martinez | Melba |

San Gabriel, Church of Our Saviour (4)

| Dumainq | Williams |
| :--- | :--- |
| Showers | Kathy |
| Vine | Von |
| Watkins | Michael |

San Juan Capistrano, St. Margaret's (6)

| Boyer | Dennis |
| :--- | :--- |
| Glick | Cathrene |
| Goodman | Gary |
| Lander | Hugh |
|  |  |

San Marino, St. Edmund's (4)

| Harrington <br> Mendoza | Michelle <br> Cheryl |
| :--- | :--- |

San Pedro, St. Peter's (3)

| $*$ Clancy | Deb |
| :--- | :--- |
| Sanchez | Mary |

Santa Ana, Messiah, Church of the (4)

| * Budner | Larry |
| :--- | :--- |
| Mata | Isabel |
| *Tucker | Dee |

Santa Barbara, All Saints' (6)

| Eaton | Janet |
| :--- | :--- |
| Morre | Craig |
| Short | Ben |
| Short | Jef |
|  |  | | "Fischer | Gail |
| :--- | :--- |
| Wareham | Deane |

Santa Barbara, Trinity (4)

| Dawson | Nollie Lei |
| :--- | :--- |
| Garciacelay | Claude |
| Little | Dodie |
| Simmons | Marcy |

Santa Clarita, St. Stephen's (4)

| Jay | Matthew |
| :--- | :--- |
| Mercogliano | Mary |
| Webb | James |

Santa Maria, St. Peter's (3)

| Heidlebaugh | Anne |
| :--- | :--- |
| Jenna | Pat |
| Oneschuck | Terri |

Santa Monica, St. Augustine's (3)

| Menthe <br> Pavia | Darrel <br> Jennifer |
| :--- | :--- |

Santa Paula, St. Paul's (1)


Seal Beach, St. Theodore's (1)
Miller-Kaplan Lorna

Sierra Madre, Ascension (4)

| Lathrop | Noni |
| :--- | :--- |
| Outhouse | Maggie |
| Sakatani | Keiko |

Simi Vailley, St. Francis' (3)

| * Butler | Amy |
| :--- | :--- |
| Eben | Scott |
|  |  |

South Gate, St. Margaret's (2)

| Cypert | Jennifer |
| :--- | :--- |
| * Heiland | Craig |

South Pasadena, St. James' (4)

| Baaske | Kevin |
| :--- | :--- |
| Crust | Margaret |
| Durrett | Brendan |
| Sawasy | Mitch |

Studio City, St. Michael \& All Angels (3)

| Connors | David |
| :--- | :--- |
| Livingston | Kenneth |
| Morales | Alex |

Thousand Oaks, St. Patrick's (3)

| Funk | Bill |
| :--- | :--- |
| Wichmann | Robert |

Torrance, St. Andrew's (2)

| Benner | Shelly |
| :--- | :--- |
| Cooley | Marge |

Tustin, St. Paul's (3)

| Kranc | Joanne |
| :--- | :--- |
| McCracken | Jane |
| Roensch | Bob |

Twenty Nine Palms, St. Martin's (1)
Doutt Steve

Upland, St. Mark's (3)

| Smyser | Craig |
| :---: | :---: |

Van Nuys, St. Mark's (4)

| Brashear | Charles |
| :--- | :--- |
| Hawkins | Bill |
| Johnson | Margaret |
| Savino | Dominic |

Ventura, St. Paul's (3)

| Knutson | Carin |
| :--- | :--- |
| Mann | Roger |
| Weldon | Katie |

West Covina, St. Martha's (2)

| " Johnson <br> Salem | Barbara <br> Lorraine |
| :---: | :---: |

Whittier, St. Stephen's (2)

| Hilliker <br> Quintero LeeAnn <br> Valerie |
| :--- |
| Wilmington, St. John/Holy Family (3) |
| Pahed |

Winnetka, St. Martin in-the-Fields (2)


Woodland Hills, Prince of Peace (6)

| Bartz | Dennis |
| :--- | :--- |
| Pavlowsky | Margie |
| Riihimaki | Tory |
| Wathen | Charles |
|  |  |

Yucaipa, St. Alban's (2)
Van Horn Françoise

Yucca Valley, St. Joseph's (1)
Jannanne
Turner Jannanne

Other Delegates Registered

| Canterbury İvine |
| :---: |
| Bardwell $\quad$ Tim |
| Episcopal Home Communities |
| Clement Cathy |
| Bloy House |
| Cornell Allison |
| Good Samaritan Hospital |
| Grant Mimi |
| Canterbury Westwood |
| Hirning John |
| St. Margaret's Episcopal School |
| Philips Kevin |
| Chancellor of the Diocese |
| Shiner John |
| Holy Family Services |
| * Wright Marianne |
| Secretary of Convention |
| Wylie Janet |

The Episcopal Diocese of Los Angeles

## Minutes

# of the One Hundred Seventeenth Annual Meeting of the Church in the Diocese of Los Angeles 

## Serving Together in Abundant Vineyards

DECEMBER 8, 2012
The One Hundred Seventeenth Annual Meeting of the Convention of the
CALL TO ORDER
Church in the Diocese of Los Angeles ${ }^{1}$ was called to order at 8:35 a.m. on Saturday, December 8, 2012, by the acting Chair, Right Reverend, the Bishop Suffragan, Diane Jardine Bruce, in the Orange Pavilion of the National Orange Show in San Bernardino, California.

A quorum being present, the Chair recognized the Secretary of Convention ${ }^{2}$, Canon Janet Wylie, who reported for the Committee on Credentials. The full report and figures for determining a quorum will be published in The Journal of Convention ${ }^{3}$ As of 8:35 a.m., after examining the records of registration for this Meeting of Convention, the necessary quorum for the transaction of business was present as specified in Canon X, Section 10.00 of The Canons of the Church in the Diocese of Los Angeles.
The Gathering Acclamation of the Holy Eucharist began. The service was divided into four parts during the course of the one-day Convention. The Right Reverend, the Bishop Suffragan, Mary D. Glasspool, was the celebrant throughout the Eucharist.
In her homily, Bishop Bruce offered an explanation on Bishop Bruno's absence due to illness. She also shared the "Just Action" video Bishop Bruno produced prior to Convention. This homily and the Bishops Suffragan reports during lunch were considered to be the Bishops' Address.

The Secretary announced the appointment of the Assistant Secretary of Convention, Canon Annette V. Graw, to supervise the keeping of the minutes

DETERMINATION OF QUORUM AND REPORT OF COMMITTEE ON CREDENTIALS
the gathering acclamation

APPOINTMENT OF ASSISTANT SECRETARY AND FLODR COUNTERS

[^0]and appointed the Canon Randolph Kimmler to supervise the counting of the delegates when there is a standing vote, or a vote by orders.

The Chair recognized the Reverend Canon Kelli Grace Kurtz, Chair of the Committee on Incorporation and Admission of Parishes and Missions, for her report. There were no applications submitted in 2012.

A resolution extending the courtesy of seat, voice, and vote to Pastor Ronald Dybvig, Santa Paula; Pastor Minh-Hanh Nguyen, Garden Grove; and two lay members from St. Stephen's in Los Angeles, Ms Oneida Flores and Ms Nydia Miranda was offered. The resolution was seconded and carried.

The Secretary then offered the following resolution to honor the clergy who have retired in the past year.

Resolved that this One Hundred Seventeenth Annual Meeting of the Church in the Diocese of Los Angeles hereby express to the following clergy and their families, on the occasion of their retirement, the thanks of this Diocese for their devotion and years of service to our Lord and for their comradeship in the Church, and wish them well in the days before them, praying that their health may abound and that they may long enjoy fellowship in ministry with us:
The Reverend Gary London, the Reverend Steve Dean, the Reverend Albertine Rouse, the Reverend Argola Haynes, the Reverend Carolyn Estrada, the Reverend Barbara Stewart, the Reverend Karen Wojahn, the Reverend Canon David Baumann, the Reverend Canon David Caffrey, the Reverend Jeffery Bullock, the Reverend Katherine Clark, the Reverend Canon René Barraza, the Reverend John Capellaro, and the Very Reverend John Saville.
The resolution was seconded and carried.
The Secretary of Convention then placed in nomination, in order, the names of all persons listed on the official ballot. The official Tally Sheet, with all results, is printed elsewhere in The Journal. In each instance, an opportunity was given for nominations from the floor before moving onto the next office. One nomination was made from the floor for Trustee for Holy Family Services, the Reverend Tom Discavage.
When all nominations were closed the Chair entertained the following resolution:

Resolved that in accordance with Rule 16, paragraph 2, of the Rules of Order, the One Hundred Seventeenth Annual Meeting of the Convention of the Church in the Diocese of Los Angeles declare the following persons elected by acclamation in that they were unopposed for their respective offices:
Ms Marina White as Director of Canterbury Irvine, Ms Patsy Brierley as Director of Canterbury, USC; Canon Annette V. Graw as Director of Canterbury, Westwood; Canon John A. Tucker, Jr., and Mr. Ravi Verma as lay Directors of the Corporation of the Diocese; the Reverend Michael Olsen as Clergy Director of the Corporation of the Diocese; Canon Robert Wycoff, as Trustee of the Diocesan Investment Trust; the Reverend Margaret McCauley as Clergy member of Diocesan Council; Mr. Kenneth Livingston

REPORT OF THE COMMITTEE ON IMCORPORATION AND ADMISSION OF PARISHES AND MISSIONS

COURTESY RESOLUTION FOR SEAT, VOICE, AND VOTE
—CARRIED—

COURTESY RESOLUTION FOR RETIREES
-GARRIED-

NOMINATIONS FOR OFFICES

MOTION TO ACCEPT BY ACCLAMATION
—CARRIED-
as Lay member of Diocesan Council; Canon Janet Wylie as Secretary of Convention; and the Very Reverend Melissa McCarthy as Clergy member of the Standing Committee.
The motion was made, seconded, and carried to accept by acclamation the candidates running unopposed.

Bishop Bruno previously presented for approval to the Standing Committee a list of proposed new or re-appointed members of the Disciplinary Board. The following people were accepted by the Standing Committee and were presented for ratification by the Convention.

The Reverend Ada Wong-Nagata, 3-year term.
The Reverend Tom Callard, 3-year term
Ms Pam Kelly, 3-year term
The Reverend Elizabeth Rechter filling a two-year term
These individuals were each ratified by Convention as members of the Disciplinary Board.
The Chair announced the appointment of Mr. Roger Leachman of St. Wilfred of York Church, Huntington Beach, to serve as Judge of Elections.
The Chair called on the Judge of Elections to instruct the members of Convention on voting procedures. At 9:04 a.m., the Chair called for the first ballot to be cast. The polls were closed at 9:10 a.m.

The Chair recognized Canon Steven Nishibayashi who moved the adoption of the Dispatch of Business, which is printed elsewhere The Journal. There were no changes.

The Chair then recognized Canon John A. Tucker, Jr., Chair of the Committee on Constitution and Canons, who reported on behalf of the Committee.
Canon Tucker reported the changes proposed to Convention are limited to the underlined and stricken materials and not to any other portion of the materials presented.

## PROPOSED AMENDMENTS TO THE CANONS

A. Proposed amendments to Canon II, Section 2.03 and Canon IV, Sections 4.00 and 4.05 by the Committee on Constitution and Canons

CANON II
MISSIONS
QUALIFIED ELECTORS
MISSION ORGANIZATION
2.03

A Mission shall be organized by the appointment by the Bishop of a Warden, who shall be a confirmed communicant of the Church in good standing. The Warden shall serve until a successor is appointed. Thereafter, an organizational meeting shall be called for the purpose of electing a Bishop's Committee which shall consist of the Warden and such additional number of persons as the Bishop may authorize, all confirmed

DISCIPLINARY BOARD ratification

APPOINTMENT OF JUDGE OF ELECTIONS AND FIRST BALLOT CAST

REPORT OF THE COMMITTEE ON DISPATCH OF BUSINESS

REPORT OF THE COMMITTEE ON CONSTITUTION AND CANONS

GANON II, SECTION 2.03 AND
CANON IV, SECTION 4.00 AND 4.05
-TABLED-
communicants of the Church in good standing. The Bishop's Committee may elect a Junior Warden from its own membership and shall elect a Clerk and a Treasurer who need not be members of the Bishop's Committee. The annual meeting of the Mission shall be called on a reasonable notice upon a date and place set by the official action of the Bishop's Committee at its discretion. At the discretion of the Bishop, a Mission may elect its Bishop's Committee on a rotational basis, with the exception of the Bishop's Warden. Only qualified-Electers shall be eligible for the appeintment or election to sweh offiee.

Compliance with this Canon is required by December 31, 2014.
CANON IV
THE VESTRY
VESTRY TO BE ELECTED AT ANNUAL MEETING

### 4.00

The Board of Directors of the Parish shall be known as its Vestry and shall manage its temporalities. Members of the Vestry shall be the Rector of the Parish and those qualified Electors (as defined in these Canons) of the laity of the Parish, who also are confirmed communicants of the Church in good standing, elected at an annual meeting of the Parish or their duly elected successors, in accordance with the Articles of Incorporation and Bylaws of the Parish or, in the case of an unincorporated Parish, its Constitution and Bylaws. The annual meeting of a Parish shall be held upon reasonable notice upon a date set by the official action of the Vestry in its discretion. Nothing in this section shall preclude any Parish from electing a portion of its Vestry each year or from establishing a "Rotating Vestry" with a period of ineligibility for re-election after completing a full term of office.

CHOICE OF WARDENS
4.05

From the Vestry shall be chosen a Senior Warden, and a Junior Warden, both of whom shall beconfirmed commtnicants of the Chureh ingood standing. The Rector shall appoint the Senior Warden, and the Vestry shall elect the Junior Warden. In case the Parish be without a Rector, or in case of the organization of a new Parish, both Wardens shall be elected by the Vestry.
Compliance with this Canon is required by December 31, 2014.
If approved, the Canons would read:
CANON II
MISSIONS
QUALIFIED ELECTORS
MISSION ORGANIZATION
2.03

A Mission shall be organized by the appointment by the Bishop of a Warden, who shall be a confirmed communicant of the Church in good standing. The Warden shall serve until a successor is appointed. Thereafter, an organizational meeting shall be called for the purpose of electing a Bishop's Committee which shall consist of the W/arden and such additional number of persons as the Bishop may authorize, all confirmed communicants in good standing. The Bishop's Committee may elect a Junior Warden from its own membership and shall elect a Clerk and a Treasurer who need not be
members of the Bishop's Committee. The annual meeting of the Mission shall be called on a reasonable notice upon a date and place set by the official action of the Bishop's Committee at its discretion. At the discretion of the Bishop, a Mission may elect its Bishop's Committee on a rotational basis, with the exception of the Bishop's Warden.

Compliance with this Canon is required by December 31, 2014.
CANON IN
THE VESTRY
VESTRY to be elected at annual meeting

### 4.00

The Board of Directors of the Parish shall be known as its Vestry and shall manage its temporalities. Members of the Vestry shall be the Rector of the Parish and those qualified Electors (as defined in these Canons) of the laity of the Parish, who are also confirmed communicants in good standing, elected at an annual meeting of the Parish or their duly elected successors, in accordance with the Articles of Incorporation and Bylaws of the Parish or, in the case of an unincorporated Parish, its Constitution and Bylaws. The annual meeting of a Parish shall be held upon reasonable notice upon a date set by the official action of the Vestry in its discretion. Nothing in this section shall preclude any Parish from electing a portion of its Vestry each year or from establishing a "Rotating Vestry" with a period of ineligibility for re-election after completing a full term of office.

CHOICE OF WARDENS
4.05

From the Vestry shall be chosen a Senior Warden, and a Junior Warden. The Rector shall appoint the Senior Warden, and the Vestry shall elect the Junior Warden. In case the Parish be without a Rector, or in case of the organization of a new Parish, both Wardens shall be elected by the Vestry.
Compliance with this Canon is required by December 31, 2014.
After some discussion, a motion to table was made and seconded. After a standing count, the motion to table passed.
On behalf of the Committee, Canon Tucker moved the adoption of this Canon, Canon XXIV by the Committee on Constitutions and Canons.

## B. A proposed amendment to Canon XXIV by the Committee on Constitution and Canons <br> canon xxiv CANON XXIV <br> DIOCESAN SOCIETIES AND INSTITUTIONS <br> DESIGNATION BY CONVENTION

24.00

No institution, society, corporation or person shall represent itself to be an institution of the Diocese, for the purpose of soliciting money, or for any other purpose, unless it shall have been designated as a diocesan institution by the Convention of the Diocese and meets and continues to meet the requirements for a diocesan institution as provided in this Canon.
(a) Each diocesan institution shall be incorporated as a charitable nonprofit corporation under the applicable provisions of the Corporations Code of the State of California and shall maintain that status.
(b) The institution shall have established and shall maintain its tax exempt status under Section 501(c) (3) of the Internal Revenue Code and under the corresponding sections of the California Revenue and Taxation Code, each as from time to time in effect.

PROVISIONS OF ARTICLES OR BYLAWS

### 24.02

In addition to the matters required by the Corporations Code, the Articles of Incorporation or Bylaws of a diocesan institution shall contain the following provisions.
-(a) The Ecclesiastical Authority shall be represented, either personally or by delegation, as a member of the board of directors or trustees of the institution, either ex officio or by election, as appropriate.
-(b) A majority of the board of direetors shall be qualified electors of a Parish or Mission- of the Diecese, or Presbyters canonieally resident in the Diecese. (e) The institution shall not dispose of or eneumber real preperty belonging to it or aequire real propery subject to an existing eneumbrance, witheut the written eonsent of the Bishop and the Standing Committee of the Dioeese in aceordance with the provisions of Title I, Ganon 7, Section (43)-of the Ganons of the National Chureh. - (d) The provisions of The Gonstiturnd Canens of the National Church and of this Dioeese, as-amended from time to time, shall be a part of the Bylaws of the institution. In case of confliet between these Censtitutions and Ganens and the institution's Articles-of Incerporation or Bylaws, the provisions of the Constitutions and Ganons shall eontrol.

- (e) The term of effice of a member-of the institution's board of-direetorsor trustees shall net exeeed three years in length, No member shall be reetected for a term which would, with prior-serviee, aggregate more than six eonsecutive years of service on that board, exeluding up to one year of service-to fill a partial tem created by a vacancy. This prevision is not applicable to a term oceupied by the Eecesiastical Authority or delegate or by members ex-officio.


## APPLICATION TO CONVENTION

### 24.03

An applicant for designation as a diocesan institution shall have been incorporated not less than two years before applying. The application shall be made in the following manner:
(a) The application shall be delivered to the Secretary of Convention not less than one hundred eighty days before the meeting of Convention at which the application is to be considered. The application shall include a statement as to the service the institution will provide to further the mission of the Diocese that is not already being addressed within the Diocese.
(b) The application shall also include the following:

1. Copies of: the institution's Articles of Incorporation as amended and current Bylaws, each certified as set forth below; its exemptions from federal and state income taxes; its Internal Revenue Service Form 990 or 990 EZ and the corresponding California forms for the most recent two tax years or, in each case, if none filed, a
statement of the exemption from filing; its financial statements for its two preceding fiscal years, audited as set forth below; and any documents filed with the California Attorney General during the previous two years.
2. The names and addesse of its trustees or directers, indieating those who are presbyters eanonieally resident-in-the Diecese and these-who are qualified electors of a Parish or-Missien of the Diocese and the names and locations of their congregations.
3. 2. A certificate of an executive officer of the institution that (i) the board of directors or trustees of the institution has reviewed and approved a program to prevent misconduct by trustees, officers, employees and volunteers and (ii) the program is in effect, together with a summary of the program that includes the types of misconduct and the systems of control, reporting and prevention covered.
1. 3. A summary of the services that have been provided to further the mission of the Diocese in the preceding two years.
(c) The Secretary of Convention shall transmit the application to the Chancellor and the Corporation of the Diocese for their review. The Chancellor shall determine and advise the Secretary of Convention whether the Articles of Incorporation, Bylaws and tax exemptions meet the requirements set forth in this Canon XXIV and are in proper form. The Corporation of the Diocese shall determine whether the financial position and resources of the institution as reflected in its application are adequate for it to carry out its stated purpose and transmit to the Secretary of Convention a written recommendation. The advice and recommendations set forth above shall be transmitted to the Secretary not later than one hundred twenty days before the meeting of Convention at which the application is to be considered. If approval is given by all of the aforementioned the Secretary shall transmit the application and approvals to Diocesan Council for its consideration. If it approves the application, it shall so advise the Ecclesiastical Authority and provide the Ecclesiastical Authority a copy of the application and its and the other approvals set forth above. If the Ecclesiastical Authority shall approve the application and the Secretary of Convention is so advised at least seventy-five days before the next annual meeting of Convention, the Secretary shall present the application to Convention for its consideration. The Secretary shall notify the applicant of the status of the application at each stage of its review and consideration.

## ARTICLES AND BYLAWS FILED WITH SECRETARY OF CONVENTION

24.04

A true copy of any amendment of Articles of Incorporation of the institution, duly certified by the Secretary of State of the State of California, and a true copy of any amendments of the Bylaws of the institution, duly certified by the Secretary of the institution, shall be filed with the Secretary of Convention promptly after adoption. They shall be open to inspection at all times by the Ecclesiastical Authority or any person or persons duly delegated by said Authority.

ANNUAL REPORTS

### 24.05

Each diocesan institution shall submit a written annual report to each Annual Meeting of Convention, setting forth its financial transactions and other activities during the previous year, by the date set forth in Title I, Canon $7(\mathrm{~g})$ of the Canons of the National Church. The financial portion of the annual report of each institution shall be audited annually by an independent certified public accountant-or an independent licensed public accountant in accordance with generally accepted auditing standards and shall
be prepared in accordance with generally accepted accounting principles or some other basis of accounting that reasonably sets forth and fairly presents the assets, liabilities and fund balances and the income and expense of the institution and that discloses the accounting basis used in their preparation.
The report shall set forth any ehanges not-previously reported in the information or decuments required by Canen 24.03(b) and a reaffirmation of the eertifieate set forth in Canen $24.03(\mathrm{~b}) 3$. With the report-stall be filed a copy of the tax forms referred to in Canon 24.03(b)1-andany materials filed with the Galifornia Attorney-General, in each ease not previously filed with the Secreary of Convention. The Report shall be filed with the Secretary-of-Gonvention for transmittal to Convention and, int aecordane with the provisions of Title 1, Ganon 7, Sections $1(f)$ and (g) of the Ganoms of the National Chureh, te the Ecclesiastical Autherity-and the Treasurer of the Diocese. They shall examine the report for compliance with the-requirements of this Ganon XXIV and shall take or recommend appropriater with respeet thereto.

SECRETARY TO REPORT NAMES EACH YEAR

### 24.06

The Secretary of Convention shall report the names of all institutions currently designated as diocesan institutions under this Canon in The Journal of Convention each year.

## CONVENTION MAY ADD TO REQUIREMENTS

### 24.07

This Canon shall apply to all institutions of the Diocese. The provisions herein shall be deemed to be minimum requirements only, and Convention shall have the authority to impose other or additional requirements as it may deem necessary.
If the Articles of Incorporation or Bylaws of any such institution do not conform to the requirements of this Canon, such documents-shall be amended aeeordingly.

## ELECTION OF DIRECTORS

24.08

The election of members of any institution by Convention shall be in the manner prescribed-by-Rules of Order:

## AUTHORITY OF ECCLESIASTICAL AUTHORITY

The Ecclesiastical Authority shall have the right to examine minutes, records and affairs of any diocesan institution, to determine whether the institution conforms to the provisions of this Canon, and whether its standards and performance of work and service warrant continued recognition as a diocesan institution. If, in the opinion of the Ecclesiastical Authority, any institution shall fail to warrant that continued recognition, the Ecclesiastical Authority may so report to Convention, with reasons and recommendations, whereupon Convention may take such action as in its discretion it deems appropriate, either to correct undesirable conditions or to end the status of the institution as a diocesan institution.

If approved, the Canons would read:

CANON XXIV
DIOCESAN SOCIETIES AND INSTITUTIONS
DESIGNATION BY CONVENTION
24.00

No institution, society, corporation or person shall represent itself to be an institution of the Diocese, for the purpose of soliciting money, or for any other purpose, unless it shall have been designated as a diocesan institution by the Convention of the Diocese and meets and continues to meet the requirements for a diocesan institution as provided in this Canon.

CORPORATE AND TAX EXEMPT STATUS
24.01
(a) Each diocesan institution shall be incorporated as a charitable nonprofit corporation under the applicable provisions of the Corporations Code of the State of California and shall maintain that status.
(b) The institution shall have established and shall maintain its tax exempt status under Section 501(c) (3) of the Internal Revenue Code and under the corresponding sections of the California Revenue and Taxation Code, each as from time to time in effect.

## PROVISIONS OF ARTICLES OR BYLAWS

### 24.02

In addition to the matters required by the Corporations Code, the Articles of Incorporation or Bylaws of a diocesan institution shall contain the following provisions.
The Ecclesiastical Authority shall be represented, either personally or by delegation, as a member of the board of directors or trustees of the institution, either ex officio or by election, as appropriate.

## APPLICATION TO CONVENTION

### 24.03

An applicant for designation as a diocesan institution shall have been incorporated not less than two years before applying. The application shall be made in the following manner:
(a) The application shall be delivered to the Secretary of Convention not less than one hundred eighty days before the meeting of Convention at which the application is to be considered. The application shall include a statement as to the service the institution will provide to further the mission of the Diocese that is not already being addressed within the Diocese.
(b) The application shall also include the following:

1. Copies of: the institution's Articles of Incorporation as amended and current Bylaws, each certified as set forth below; its exemptions from federal and state income taxes; its Internal Revenue Service Form 990 or 990 EZ and the corresponding California forms for the most recent two tax years or, in each case, if none filed, a statement of the exemption from filing; its financial statements for its two preceding fiscal years, audited as set forth below; and any documents filed with the California Attorney General during the previous two years.
2. A certificate of an executive officer of the institution that (i) the
board of directors or trustees of the institution has reviewed and approved a program to prevent misconduct by trustees, officers, employees and volunteers and (ii) the program is in effect, together with a summary of the program that includes the types of misconduct and the systems of control, reporting and prevention covered.
3. A summary of the services that have been provided to further the mission of the Diocese in the preceding two years.
(c) The Secretary of Convention shall transmit the application to the Chancellor and the Corporation of the Diocese for their review. The Chancellor shall determine and advise the Secretary of Convention whether the Articles of Incorporation, Bylaws and tax exemptions meet the requirements set forth in this Canon XXIV and are in proper form. The Corporation of the Diocese shall determine whether the financial position and resources of the institution as reflected in its application are adequate for it to carry out its stated purpose and transmit to the Secretary of Convention a written recommendation. The advice and recommendations set forth above shall be transmitted to the Secretary not later than one hundred twenty days before the meeting of Convention at which the application is to be considered. If approval is given by all of the aforementioned the Secretary shall transmit the application and approvals to Diocesan Council for its consideration. If it approves the application, it shall so advise the Ecclesiastical Authority and provide the Ecclesiastical Authority a copy of the application and its and the other approvals set forth above. If the Ecclesiastical Authority shall approve the application and the Secretary of Convention is so advised at least seventy-five days before the next annual meeting of Convention, the Secretary shall present the application to Convention for its consideration. The Secretary shall notify the applicant of the status of the application at each stage of its review and consideration.

## ARTICLES AND BYLAWS FILED WITH SECRETARY OF CONVENTION

### 24.04

A true copy of any amendment of Articles of Incorporation of the institution, duly certified by the Secretary of State of the State of California, and a true copy of any amendments of the Bylaws of the institution, duly certified by the Secretary of the institution, shall be filed with the Secretary of Convention promptly after adoption. They shall be open to inspection at all times by the Ecclesiastical Authority or any person or persons duly delegated by said Authority.

## ANNUAL REPORTS

### 24.05

Each diocesan institution shall submit a written annual report to each Annual Meeting of Convention, setting forth its financial transactions and other activities during the previous year, by the date set forth in Title I, Canon 7(g) of the Canons of the National Church. The financial portion of the annual report of each institution shall be audited annually by an independent certified public accountant-or an independent licensed public accountant in accordance with generally accepted auditing standards and shall be prepared in accordance with generally accepted accounting principles or some other basis of accounting that reasonably sets forth and fairly presents the assets, liabilities and fund balances and the income and expense of the institution and that discloses the accounting basis used in their preparation.

SECRETARY TO REPORT NAMES EACH YEAR
24.06

The Secretary of Convention shall report the names of all institutions currently designated as diocesan institutions under this Canon in The Journal of Convention each year.

CONVENTION MAY ADD TO REQUIREMENTS
24.07

This Canon shall apply to all institutions of the Diocese. The provisions herein shall be deemed to be minimum requirements only, and Convention shall have the authority to impose other or additional requirements as it may deem necessary.
[24.08 was not changed.]

## AUTHORITY OF ECCLESIASTICAL AUTHORITY

24.09

The Ecclesiastical Authority shall have the right to examine minutes, records and affairs of any diocesan institution, to determine whether the institution conforms to the provisions of this Canon, and whether its standards and performance of work and service warrant continued recognition as a diocesan institution. If, in the opinion of the Ecclesiastical Authority, any institution shall fail to warrant that continued recognition, the Ecclesiastical Authority may so report to Convention, with reasons and recommendations, whereupon Convention may take such action as in its discretion it deems appropriate, either to correct undesirable conditions or to end the status of the institution as a diocesan institution.

The amendment to the Canons was moved as presented, seconded, and carried.
The Chair thanked the Committee on Constitution and Canons. The Chair then called for a song and an offering for Episcopal Relief and Development (ERD), which was collected during the singing.

The Secretary announced the newly elected officers for the Standing Committee. The Reverend Betsy Hooper-Rosebrook was elected President and Mr. Rex Botengan was elected Secretary.

The Chair recognized Canon Latry Sawyer, Treasurer of the Diocese, who gave the Treasurer's report. This item was moved from the lunchtime agenda.

At 9:58 a.m., the Chair declared a recess. The Convention reconvened at 10:43 a.m. when the Chair recognized the Judge of Elections who announced the results of the first Ballot. The results are printed elsewhere in The Journal. There were no further ballots required as all elections were completed.

The Chair recognized the 2012 General Convention Deputation for its report. Ms Kathryn Nisihibayashi, the Reverend Lester McKenzie, the Honorable Joanne O'Donnell, and the Reverend Canon Susan Russell addressed the Convention. The entire Deputation was present at the podium.

The Chair recognized Bishop Glasspool who, on behalf of Bishop Bruno, presented two new Honorary Canons of the Cathedral Center of St. Paul: Ms Florence Mattar and the Very Reverend Judith Heffron. Bishop Bruce then presented, on behalf of Bishop Bruno, the following new Honorary Canons of the

OFFICERS FOR THE STANDING COMMITTEE ANNOUNCED

RECESS AND RECONVENE

GENERAL CONNENTION DEPUTATION REORT

HONORARY CANONS NAMED

Cathedral Center of St. Paul; the Reverend Jamie Edwards-Acton and Mr. Bruce Linsenmayer.

The Chair recognized the youth of the Diocese and the Convention thanked them for their participation. The Chair then recognized the Youth Delegates who were given seat and voice at this convention.

The Holy Eucharist continued with Prayers of the People, including the Necrology Report for the Diocese, read by the Reverend Canon Warren Nyback, and the Peace.

The Chair announced that the luncheon will be a continuation of this meeting and Convention will not be in recess. The middle school marching band from St. Margaret's Episcopal School lead the Convention to lunch in the Citrus Building.
During lunch, the Right Reverend, the Bishop Suffragan, Mary D. Glasspool gave her report. The text of her address is found elsewhere in The Journal and will be available on the Diocesan web site.

The Chair then introduced representatives from Hillsides. Hillsides is celebrating its 100th anniversary next year. The Executive Director, Joseph M. Costa, spoke and introduced a video explaining the mission of Hillsides. Also introduced were Board members the Reverend Pat Hendrickson, and Canon Steve Nishibayashi.
The "Hillsides Beads" were presented to the Bishops. The Chair then presented a plaque from the Bishops and People of the Episcopal Diocese in Los Angeles to Hillsides.

The Right Reverend, the Bishop Suffragan, Diane Jardine Bruce gave her report through a video presentation. The video will be available on the Diocesan website.

The Convention returned to the Orange Pavilion and the Eucharist continued with the Great Thanksgiving and the distribution of the elements.

At 2:33 p.m. the Convention recessed and was called back to order by the Chair at 3:15 p.m. At that time, the Chair thanked Mr. Frank McKendree for his music at this convention. Bishop Bruce also took this opportunity to thank all of the volunteers who worked to make the Convention successful.

The Chair then recognized Canon Larry Sawyer, the Treasurer of the Diocese, who presented the Budget for 2013, as approved by Diocesan Council.

The Mission Share Fund Program and Budget for 2013 as embodied in the Mission Share Fund material provided to the delegates and previously discussed at the pre-convention meetings and Deanery Assemblies was explained. The Diocesan Council acts as the Budget Committee, and in October the Diocesan Council recommended approval of the 2013 Mission Share Fund proposed budget. The Narrative Budget is printed in its entirety in the Convention Booklet and elsewhere in The Journal.
On behalf of the Diocesan Council, Canon Sawyer moved the acceptance of the 2013 Mission Share Fund Budget as presented. The motion was seconded.

The Chair recognized the Reverend Gary Commins who offered the following amendment. "I propose the following figures to substitute for the $\$ 23,053$ in line number 29 of the budget.

| line 29a | $\$ 54,000$ | University of Southern California |
| :--- | :--- | :--- |
| line 29b | $\$ 54,000$ | University of California Santa Barbara |
| line 29c | $\$ 38,000$ | University of California Los Angeles |
| line 29d | $\$ 38,000$ | University of California Irvine |
| line 29e | $\$ 18,000$ | California State University Channel Islands |
| line 29f | $\$ 18,000$ | California State University Long Beach |
| line 29g | $\$ 10,053$ | New Start Up |

totaling $\$ 230,053$."
The motion was seconded and before discussion, the Reverend Canon Lynn A. Jay called the Question on the amendment to the Budget. The motion was seconded and the amendment passed. The Budget then passed as amended.

The Chair recognized Ms Ann Seitz, the Chair of the Committee on the Bishops Address for her report. No action was required.
The Chair recognized the Reverend Bud Williams, CEO, and Executive Director of the Gooden Center. A video presentation provided insight on the work of the Gooden Center. The Reverend Canon Michael Bamberger, the Very Reverend Canon Mark Wetizel, the Reverend Charleen Creen, the Reverend James Marondc, and the Reverend Jcrry Anderson who serve or have served on the Board for the Center were introduced. Bishop Bruce presented a plaque to the Gooden Center for 50 years of service to the Diocese of Los Angeles.
The Chair then recognized the Reverend Canon John Taylor, Chair of the Committee on Resolutions, who, for purposes of consideration, moved the following resolution be adopted.

Resolution regarding Reconciliation in the Middle East
Resolved that the One Hundred Seventeenth Annual Meeting of the Church in the Diocese of Los Angeles express its heartfelt desire to be peacemakers and reconcilers in the complex and tragic conflict among the children of Abraham in the Middle East; and be it further

Resolved that we express our deep concern for the plight of Christians in the Holy Land who are being squeezed out by two competing visions for the future of the Middle East; Zionism and radical Islam; and be it further
Resolved that we pledge ourselves to tangible support to our brothers and sisters in Christ from the Episcopal Diocese of Jerusalem by praying for them, by developing congregational partnerships and supporting diocesan institutions; and be it further
Resolved that we honor our bishop, the Right Reverend J. Jon Bruno, for his faithfulness, leadership, generosity and presence in our companion relationship with the Episcopal Diocese of Jerusalem; and his efforts both in Southern California and in the Middle East to be a friend to both the Jewish and Arab communities; and be it further

REPORT FROM THE COMMITTEE OF THE BISHOPS' ADDRESS

GOODEN GENTER PRESENTATION

REPORT OF THE COMMITTEE ON RESOLUTIONS

RECONCILIATION IN THE MIDDLE EAST
-CARRIED AS AMENDED—

Resolved that we commend the work of Canon Sandy Smock and Canon Sue Smock, and others who have been faithful advocates for the Episcopal Diocese of Jerusalem; and be it further

Resolved that we honor the efforts of the Middle East Task Force of the Diocese of Los Angeles to be zealous advocates for Palestinians in their aspirations for justice and a homeland alongside the Jewish homeland; and that we encourage them to work constructively with different voices in the Diocese of Los Angeles; and be it further

Resolved that we acknowledge the sad history of Christian anti-Semitism and call on all our congregations to engage in a Lenten study on this subject leading to public and corporate repentance throughout the diocese for the sins of our forbears; and be it further resolved, that we condemn those voices that call for the destruction of Israel or engage in holocaust denial, and be it further

Resolved that we lift our voices in concern at the treatment of the Palestinian people in Jerusalem, the West Bank and Gaza by Israeli authorities and security services; especially the unjust appropriation of land, security barriers and checkpoints that separate Palestinians from their own land and continued building of Jewish settlements on Palestinian land, and be it further
Resolved that we lift our voices in concern by a system that grants Israeli citizenship to Jews that are not native to the land and yet treats those who are born in the land as forcigners and aliens with regard to visas, travel and residence permits, and be it further

Resolved that we express our concern toward militant Islamic Movements such as the Muslim Brotherhood and Hamas whose vision of the Holy Land of the future excludes both Christians and Jews except in a subordinate position; and that we also express our profound concern toward militant Jewish movements whose vision of the Holy Land of the future excludes both Christians and Muslims; and that we also express our profound concern toward militant Christian movements such as Christian Zionism whose apocalyptic vision of the Middle East leads to uncritical support of unjust Israeli policies; and be it further

Resolved that we encourage proactive investment in the future of the Palestinian people to provide meaningful jobs for young people; and that we strongly encourage those who oversee the diocesan investment portfolio to give priorities to companies that are making investments in the Palestinian economy and the future of its people.
The motion was seconded and discussion followed. The Chair recognized the Reverend Mark Asman who moved to amend the resolution. He proposed the following words be deleted from the tenth Resolve: "such as the Muslim Brotherhood and Hamas." The amendment carried.
The Chair recognized the Very Reverend Dan Justin, who moved to strike the seventh Resolve regarding the Lenten Study Section. The motion was seconded and passed. The Resolution as amended carried.

The Chair recognized the Reverend Canon John Taylor, Chair of the following resolution be adopted.

## Resolution regarding Possible Alternatives to the National Church Pension Fund

Resolved that the One Hundred Seventeenth Annual Meeting of the Church in the Diocese of Los Angeles form an ad hoc committee of expert laity to explore and evaluate possible alternatives to the National Church Pension Fund; and be it further
Resolved that this committee consist of two lay members from each of the deaneries in the Los Angeles Diocese; and that committee members will be chosen by a majority vote of the senior wardens of each of the parishes in the respective deanery; and that at the first meeting the committee will select its own chairperson and organizational structure; and that it is expected that the committee will complete its task in sufficient time for study and presentation of its report to the diocese, so that action can be taken on the committee's recommendations at the next annual Diocesan Convention.

The Resolution was seconded and the Chair recognized Mr. Tom Anderson, Lay Delegate, St. Ambrose Church in Claremont who spoke to this resolution.
During discussion of this resolution, at 4:10 p.m., the Chair was relinquished to Bishop Glasspool. She then recognized Bishop Bruce who spoke to the resolution. At 4:12 p.m., the Chair was handed back to Bishop Bruce.
The Question was called, seconded, and carried, so discussion was halted.
Appropriate signatures to call for a vote by orders were received by the Secretary of Convention. The Chair called for the vote from the ordained members of Convention. The motion failed. The Chair called for the vote from the lay members of Convention. The motion failed, and therefore the Resolution did not pass. The Chair thanked the proponent of the Resolution for his work.

The Chair recognized the Reverend Canon John Taylor, Chair of the Committee on Resolutions, who, for purposes of consideration, moved the following resolution be adopted.

Resolution regarding the Inclusion of the Reverend Peter Williams Cassey and Mis Annie Besset Cassey in the Church Calendar

Resolved that the One Hundred Seventeenth Annual Meeting of the Church in the Diocese of Los Angeles set aside April 16 in the Diocesan calendar as a feast day commemorating the life and witness of the Reverend Peter Williams Cassey, deacon, abolitionist, social reformer, educator, church planter and pastor and Ms Annie Besset Cassey, community organizer, educator and foster mother of many children, commending all congregations to celebrate their lives through the appointed prayers and readings; and be it further

Resolved that they are placed on the calendar as deacon and companion who represent pioneers in justice, compassion and cultural diversity in their own time; and be it further

Resolved that this Diocese will allow for their names to go forward to other dioceses and submit the their names for nomination to be included in the Calendar of the Episcopal Church at the 78th General Convention in Utah in 2015.

RESOLUTION FOR INCLUSION IN CHURCH CALENDAR
-CARRIED-

The motion was seconded, and the Chair recognized the Reverend Canon Jamesetta Hammons, who spoke to her Resolution. The motion carried. The Chair thanked the Reverend Canon Hammons for her service.

The Chair thanked the Reverend Canon John H. Taylor for his service and thanked the committee.

The Chair announced the Right Reverend Bishop Diocesan J. Jon Bruno had made the following appointments:
Canon John Shiner as the Chancellor for 2013; Canon John A. Tucker, Jr. and Canon Richard Zevnik as Vice-Chancellors for 2013; Canon David Tumilty as Diocesan Registrar for 2013; and Canon Robert Williams as Historian and Archivist for 2013 through 2015.
The Chair recognized the Secretary of Convention, who moved that Convention receive by Title the report from the Committee on Credentials, the Reports of Work, and the annual report of the Standing Committee, as submitted in writing for inclusion in The Journal. The motion was seconded and carried.

The Chair announced the One Hundred Eighteenth Annual Meeting of the Church in the Diocese of Los Angeles is to be held on Friday and Saturday December 6 and 7, 2013, at a place to be determined.

The Chair entertained a motion to dispense with the reading of the minutes and to authorize the Bishop, the Chancellor, and the Secretary of Convention to certify as to their accuracy. The motion was made, seconded, and carried.

APPOINTMENT OF CHANCELLORS AND VICE-CHANGELLORS AND OTHERS

REPORTS OF WORK RECEIVED BY TITLE

ANNOUNGEMENT OF 2013 ANNUAL MEETING

DISPENSE WITH READING OF THE MINUTES
-CARRIED-

The Holy Eucharist continues with the Thanksgiving Prayer, Blessing, and Dismissal. Convention adjourned at 4:44 p.m.
[Signature page follows.]

These Minutes are respectfully submitted by,

$$
/ \mathrm{s} /
$$

Canon Annette V. Graw
Assistant Secretary of Convention

## ATTEST:

## /s/

The Right Reverend Diane Jardine Bruce for the Right Reverend J. Jon Bruno Bishop Suffragan and Acting Chair for the Sixth Bishop Diocesan

## ATTEST:

/s/
Canon John Shiner
Chancellor for the Bishop Diocesan

## ATTEST:

/s/

Canon M. Janet Wylie<br>Secretary of Convention

# Abundant Vineyards 

## Report of the Committee on Dispatch of Business

## First Day

The One Hundred Seventeenth Annual Meeting of the Convention of the Church in the Diocese of Los Angeles shall convene in the Orange Pavilion of the National Orange Show, 689 South "E" Street, San Bernardino, California, on Saturday, December 8, 2012. Registration for delegates and alternates shall open at 7:30 a.m. in the lobby of the Valencia Hall. Gathering music will begin at 8:15 a.m.

## The Call to Order will begin at 8:30 a.m..

1. The business meeting of the Convention shall be called to order at 8:30 a.m. following a declaration by the President that a quorum is present. The annual meeting of Convention shall be in session and Holy Eucharist will commence. The Right Reverend, the Bishop Diocesan, J. Jon Bruno will celebrate and offer the Bishop's Address.
This Liturgy begins on page 11 of this booklet.
2. The Secretary shall announce the appointment of assistant secretaries.
3. The report of the Committee on Incorporation and Admission of Parishes and Missions shall be made.
4. The Committee on Credentials shall make its report.

A resolution extending the courtesy of seat and voice shall be offered.
A motion shall be offered to honor the clergy who have retired in the past year.
5. The Convention shall proceed to complete nominations for all offices, receive nominations for each office from the floor, and elect those to offices for which there is no contest. The proposed Disciplinary Board members will be offered for ratification.
6. The President shall appoint the Judge of Elections who shall instruct the members of Convention regarding the procedure for voting and casting ballots for nominees. The first ballot shall be cast. At appropriate times for the remainder of the Convention, the Judge of Elections shall be recognized and make a report.
Tally sheets begin on page 15 of this booklet.

7 .The report of the Committee on Dispatch of Business shall consist of directing attention to items on the agenda with significant changes in procedure or sequence. At the discretion of the President, unless objection is made by a majority vote, the order of consideration of items on the agenda may be rescheduled at any time during the meeting of Convention.
8. At 10:00 a.m., there will be a 45 -minute break for the delegates, alternates, and visitors to spend some time in the Exhibit Hall and pause for refreshment.
9. The Committee on Constitution and Canons shall make a report.

## The Report begins on page 23 of this booklet

10. The Judge of Elections shall report the results of the first ballot; a second ballot shall be cast.

## Tally sheets begin on page 15 of this booklet.

11. The Holy Eucharist shall be continued with the Prayers of the People, the Necrology Report, and the Peace.
This portion of the Liturgy begins on page 32 of this booklet.
Convention shall move to the Citrus Room for lunch in the Citrus Room. Business during lunch will consist of the Treasurer's report, the General Convention Deputation report, a celebration of the 100th anniversary of Hillsides, and reports from the Bishops Suffragan.

At the Iunch break, the Exhibit Hall will remain open. Visitors, alternates, or those who did not purchase lunch tickets previously are welcome to be with the delegation in the Citrus Room. Gallery seating will be provided. Those with lunch tickets will have reserved tables.

Convention shall reconvene in the Orange Pavilion at 2:00 p.m.
12. The Holy Eucharist shall be continued with The Great Thanksgiving.

This portion of the Liturgy begins on page 34 of this booklet.
13. The Treasurer of the Diocese shall present the proposed Mission Share Fund Program and Budget of the Diocese for 2013.
The proposed 2013 Mission Share Fund budget begins on page 38 of this booklet.
14. The Committee on the Bishop's Address shall make a report.
15. The Judge of Elections will report the results of the second ballot; a third ballot may be cast.
Tally sheets begin on page 15 of this booklet.
16. At 3:00 p.m., there will be a 45 -minute break for the delegates, alternates, and visitors to spend some time in the Exhibit Hall and pause for refreshment.
17. A representative from The Gooden Center will make a presentation.
18. The Committee on Resolutions will offer its report.
19. A motion shall be offered to receive by Title the report from the Committee on Credentials, the Reports of Work, and the report from The Standing Committee, as submitted in writing to the Secretary for inclusion in The Journal of Convention.

The Reports begin on page 60 of this booklet.
20. The appointment of the Chancellor, Vice Chancellors, Registrar, and Historian and Archivist of the Diocese will be announced.
21. The Judge of Elections will report the results of the third ballot if necessary. Tally sheets begin on page 15 of this booklet.
22. The date and place of the One Hundred Eighteenth Annual Meeting of the Church in the Diocese of Los Angeles shall be announced.

A motion shall be offered to dispense with the reading of the minutes, and to authorize the Bishop, the Chancellor and the Secretary of Convention to certify as to their accuracy.
23. The Committee on Dispatch of Business shall report on the agenda.
24. Holy Eucharist will continue with the Prayer of Thanksgiving. Convention will adjourn with the Blessing and Dismissal at Eucharist.

This portion of the Liturgy begins on page 74 of this booklet.

Report of the Necrologist for the 117th Annual Meeting of Convention

Episcopal Diocese of Los Angeles
December 8, 2012

## For the past year 2012

Bishops of the Episcopal Church
Arthur A. Vogel
Richard B. Martin
John H. Smith
Robert P. Atkinson
Roger J. White
California
1857-1896
William I. Kip
William F. Nichols
Bishops in the Diocese of Los Angeles 1896-2012
Joseph H. Johnson
Bertrand Stevens
Donald J. Campbell
Robert B. Gooden
Robert C. Rusack
F. Eric Bloy

Oliver B. Garver
Assisting Bishops
1896-2012
George W. Barrett
Daniel Corrigan
John M. Krumm
Cedric Mills
Gordon V. Smith
Robert M. Anderson

Clergy:
Donald W. Lewis
Stuart Coxhead (Diocese of California)
Henry Dale Wills (Diocese of West Missouri)
Walter L. Hannum
John B. Luce (Diocese of New York)
Clergy Family members:
Cecil Asman (December 24, 2011)
Sue Asbrook (December 25, 2011)
Lauranne Keester
Carol Bruce
John Gibson
Nancy Bullock
Frederick Breed
Rose Rich Jones
Choleann Williams
Louise Emerson Brooks
Charles Montgomery
Orio Lysle Dix
Charity Wanjiru Toro
Louis W. Sander
Laity:
Bette Moses (December 2, 2011)
Angela Rosalind Runcie
Don Anderson
Maria Cueto
Margaret J. Campbell
Michael Bergeron
Polly Clark
Earleen Larson
Lois Linsenmayer
Joan Crossland

## Tally Sheet

| DIRECTOR, CANTERBURY IRVINE | 1st Ballot |  | 2nd Ballot |  | 3rd Ballot |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Clergy <br> Votes | Lay Votes | Clergy Votes | Lay Votes | Clergy Votes | $\begin{aligned} & \text { Lay } \\ & \text { Votes } \end{aligned}$ | Plurality Total |
| Clergy or Lay: one for one year Votes cast |  |  |  |  |  |  |  |
| Vote for $1 \quad$ Votes needed to elect |  |  |  |  |  |  |  |
| 1 White, Marina (Incumbent) | ACCLA | ATION |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |

DIRECTOR, CANTERBURY USC

| Clergy or Lay: one for one year Votes cast |  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| Vote for 1 Votes needed to elect |  |  |  |  |  |
| 4 Brierely, Patsy (Incumbent) | ACCLAMATION |  |  |  |  |
| 5 | $\vdots$ |  |  |  |  | DIRECTOR, CANTERBURY WESTWOOD



## DIRECTOR, CORPORATION OF THE DIOCESE



| COMMISSION ON MINISTRY | 1st Ballot |  | 2nd Ballot |  | 3rd Ballot |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Clergy Votes | $\begin{gathered} \text { Lay } \\ \text { Votes } \end{gathered}$ | Clergy Votes | $\begin{gathered} \text { Lay } \\ \text { Votes } \end{gathered}$ | Clergy Votes | $\begin{aligned} & \text { Lay } \\ & \text { Votes } \end{aligned}$ | Plurality Total |
| Clergy: one for three years Votes cast | 336 | 203 |  |  |  |  |  |
| Vote for $1 \quad$ Votes needed to elect | 169 | 102 |  |  |  |  |  |
| 19 Bryant, Julie | 152 | 73 |  |  |  |  |  |
| 20 English, Allison | 184 | 130 | ELECTED |  |  |  |  |
| 21 |  |  |  |  |  |  |  |
| Lay:one for three years Votes cast | 319 | 188 |  |  |  |  |  |
| Vote for $1 \quad$ Votes needed to elect | 160 | 95 |  |  |  |  |  |
| 22 Gatlin, Hank | 162 | 113 | ELECTED |  |  |  |  |
| 23 Linsenmayer, Bruce | 157: | 75 | - |  |  |  |  |
| 24 |  |  |  |  |  |  |  |

TRUSTEE, DIOCESAN INVESTMENT TRUST

| Clergy or Lay: one for four years Votes cast |  |  |  |  |  |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Votes needed to elect |  |  |  |  |  |  |  |
| 25 | ACCLAMATION |  |  |  |  |  |  |
| 26 | $\vdots$ |  |  |  |  |  |  |
| 27 |  |  |  |  |  |  |  |

## DIOCESAN COUNCIL



| SECRETARY OF CONVENTION | 1st Ballot |  | 2nd Ballot |  | 3rd Ballot |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | $\begin{gathered} \text { Lay } \\ \text { Votes } \end{gathered}$ |  | $\begin{aligned} & \text { Lay } \\ & \text { Votes } \end{aligned}$ | Clergy Votes | Lay | Plurality Total |
| Clergy or Lay: one for one year Votes cast |  |  |  |  |  |  |  |
| Vote for $1 \quad$ Votes needed to elect |  |  |  |  |  |  |  |
| 37 Wylie, Janet (incumbent) | ACCLA | ATION |  |  |  |  |  |
| 38 |  |  |  |  |  |  |  |
| 39 |  |  |  |  |  |  |  |



These lines are intentionally left blank. Do not use these to vote, or your ballot will be rejected.

| VOTE TO ABSTAIN |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| All Offices Above | Votes cast |  |  |  |  |  |The Journal of the Sixth Bishop Diocesan of the Episcopal Dioceseof Los Angeles, the Right Reverend J. Jon BrunoJanuary 1 to December 31

Number of Episcopal Visitations (Review of Records) ..... 11January $8 \quad$ Laguna Niguel, Faith Church

January 22
February 12
February 19
February 26
March 4
March 11
April 22
October 7
October 21
October 28

Laguna Niguel, Faith Church
South Pasadena, St. James'
Hermosa Beach, St. Cross
Granada Hills, St. Andrew \& St. Charles
Monterey Park, St. Gabriel's
Santa Monica, St. Augustine's
Compton, St. Timothy's
Fullerton, St. Andrew's
Beverly Hills, All Saints
Oak Park, Epiphany Church
Glendale, St. Mark's
Number of Visitations done on behalf of Bishop Bruno
May $13 \quad$ Altadena, St. Mark's
May $20 \quad$ Orange, Trinity Church
June $3 \quad$ Glendora, Grace Church
September 30 Los Angeles, All Saints' Church
Postulants and Candidates approved
Canon 8 Transitional Deacons for Candidacy 1
Canon 8 Ordination to the Transitional Diaconate 4
Canon 8 Ordination to the Priesthood 5
Canon 10 Transitional Deacons for Candidacy 1
Ordinations and Consecrations
Ordinations to the Diaconate 1
February 7 Kathleen Lozano
Ordinations to the Priesthood
2
January 14 Brian O'Rourke by Bishop James Mathes for this Diocese October 27 Frank Alton
Clergy changes in status (death, removal, or other) 27
Edward Ronald Hulbert Received from Roman Catholic Church
Jon Anderson Transferred In
Thomas Carey Transferred In
Patrick Crerar Transferred In
Joanna Hollis Transferred In
Robert Honeychurch Transferred In

For the Election of a Bishop Diocesan ..... 2
For the Resignation of a Bishop Diocesan ..... 4
Other Official Acts
Accepted Letters Dimissory ..... 14
Letters Dimissory sent ..... 10
Renewed or Issued Licenses to Officiate ..... 64
Candidates Confirmed ..... 52
Canididates Confirmed by another Bishop for the Diocesan ..... 28
Candidates Received ..... 5
Candidates Received by another Bishop for the Diocesan ..... 9
LEM Licenses Issued ..... 170
LEV Licenses Issued ..... 87
Remarriages after Divorce approved ..... 31
Licensed Lay Preachers ..... 3
Shawn Evelyn St. John's, Los AngelesAkani FletcherSt. Bede's, Los AngelesNancy FraustoChurch of the Epiphany, Los Angeles
Named Honorary Canons of the Cathedral Center of St. Paul ..... 7
February 12
March 15
August 30
December 8*
Canon Patsy Brierely
Canon Donna Keller
Canon Thomas Von der Ahe
The Very Reverend Canon Judith Heffron Canon Bruce Linsenmayer
Canon Florence Mattar
The Reverend Canon Jamie Edwards-Acton
*Named on behalf of Bishop Bruno at Diocesan Convention
The Journal of the Bishop Suffragan of the Episcopal Dioceseof Los Angeles, the Right Reverend Diane Jardine BruceJanuary 1 to December 31
Number of Episcopal Visitations (Review of Records) ..... 27
January 8 Long Beach, St. Luke's
January 15January 22Arcadia, Transfiguration
Covina, Holy Trinity
January 29 Placentia, Blessed Sacrament
Camarillo, St. Columba's
Pasadena, All Saints
Hermosa Beach, St. CrossPasadena, Church of the

March 4 Laguna Beach, St. Mary's

March 11
May 6
May 13
June 3
June 10
June 17
September 16
September 23
September 30
October 7
October 14
October 21
October 28
November 18
November 25
December 2
December 16
December 23

Los Angeles, Church of the Advent
San Fernando, St. Simon's
Upland, St. Mark's
Los Angeles, Trinity
West Covina, St. Martha's
Barstow, St. Paul's
Corona, St. John's
Fillmore, Trinity
El Segundo, St. Michael's
Beaumont, St. Stephen's
Gardena, Holy Communion
Hawthorne, St. George's
El Monte, Immanuel
Sierra Madre, Ascension
Big Bear, St. Columba's
Moreno Valley, Grace
Twenty Nine Palms, St. Martin's
Irvien, St, Andrew's

## Ordinations and Consecrations

Ordinations to the Diaconate
3
June 16 Jadon Hartsuff James Lee Sharon Sheffield
Ordinations to the Priesthood 4
January 7 Karri Backer
Hsin-Fen Chang
Mary Crist
Jeffrey Martinauk

Institutions and Installations of Clergy to their Cures

February 2
Mary 11
August 26
September 16
October 13
October 14
Notices Received
Of Accord
Los Angeles, St. Mary's
Whittier, St. Matthias'
San Clemente, St. Clement's
Torrance, St. Andrew's
Tustin, St. Paul's
Gardena, Holy Communion

Anna Olson, Rector
Bill Garrison, Rector
Patrick Crerar, Rector
Bonnie Brandon, Rector
Kay Sylvester, Rector
Arthur Toro, Vicar

Of Deposition
Of Deposition Upon Renunciation of the Ministry ..... 2
Of Deposition Upon Abandonment of the Church ..... 4
Of Reinstatement, Restoration, or Remission ..... 7
Of Release from Obligation of Ordained Ministry ..... 4
Of Declaration of Removal ..... 4
Of Renunciation of Ministry ..... 6
Of Renunciation of Ministry with Declaration of Removal ..... 10
Of Suspension ..... 2
Consents Given
For the Resignation of a Bishop Diocesan ..... 4
Other Official Acts
Candidates Confirmed ..... 50
Candidates Received ..... 16
The Journal of the Bishop Suffragan of the Episcopal Dioceseof Los Angeles, the Right Reverend Mary D. GlasspoolJanuary 1 to December 31
Number of Episcopal Visitations (Review of Records) ..... 30January $8 \quad$ San Clemente, St. Clement's

January 15
January 22
February 5
February 12
February 19
March 4
March 25
April 1
April 22
April 29
May 6
May 13
May 20
June 3
June 17
June 24
September 9
September 16
September 23
September 30
October 7
October 14
October 21
October 28

San Clemente, St. Clement's
Corona del Mar, Saint Michael and All Angels
Glendale, Iglesia de La Magdalena
Burbank, St. Jude's
North Hollywood, Holy Family
Isla Vista, St. Michael's
Lancaster, St. Paul's
Ontario, Christ Church
Tujunga, Ascension Church
Oxnard, All Saints
Riverside, All Saints
Fullerton, Emmanuel Church
Los Angeles, St. Alban's
Southgate, St. Margaret's
Simi Valley, St. Francis'
Pasadena, St. Barnabas
Studio City, St. Michael and All Angels
Apple Valley, St. Timothy's
Whittier, St. Stephen's
Long Beach, St. Gregory's
Los Angeles, Chapel of St. Francis
Huntington Park, St. Clement's
Thousand Oaks, St. Patrick's
San Pedro, St. Peter's
Rancho Santa Margarita, St. John Chrysostom
November 4 Santa Barbara, All Saints ChurchNovember 11
Hacienda Heights, St.Thomas'
November 25 Torrance, St. Andrew's
December 9 Los Olivos, St. Mark's
December 23 Los Angeles, St. Stephen's
Ordinations and Consecrations
Ordinations to the Diaconate1
April 26 Frank Alton
Ordinations to the Priesthood ..... 4
January 7 Patricia Ash
David Erickson
Heather Erickson
Elizabeth Thayer
Institutions and Installations of Clergy to their Cures ..... 5

April 21
April 25
June 24
September 16
October 17

Los Angeles, Christ the Good Shepherd Santa Monica, St. Augustine's Compton, St. Timothy's
San Gabriel, Church of Our Saviour
Studio City, St. Michaels

Joseph Oloimooja, Rector Nathan Rugh, Rector George Okusi, Rector Gary Bradley, Rector Dan Justin, Rector
Notices Received
Of Accord ..... 9
Of Deposition ..... 4
Of Deposition Upon Renunciation of the Ministry ..... 2
Of Deposition Upon Abandonment of the Church ..... 4
Of Reinstatement, Restoration, or Remission ..... 7
Of Release from Obligation of Ordained Ministry ..... 4
Of Declaration of Removal ..... 4
Of Renunciation of Ministry ..... 6
Of Renunciation of Ministry with Declaration of Removal ..... 10
Of Suspension ..... 2
Consents Given
For the Resignation of a Bishop Diocesan ..... 4
Other Official Acts
Candidates Confirmed ..... 173
Candidates Received ..... 45

# Part 2 <br> The Program and Budget of the Church 

The 2013 Mission Share Fund Budget
The Narrative Budget ..... 55
The Pie Chart ..... 65
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# Serving Together in Abundant Vineyards 

## Proposed 2013 Mission Share Fund Budget and Program

Each year as the meeting of Diocesan Convention approaches, Diocesan Council, which has responsibility to formulate and recommend the annual program and budget to Convention, studies the ministries and resources of the Diocese and makes plans for how to best fund this work. It is hoped this narrative description of the recommended 2013 Mission Share Fund budget and program will help increase understanding of the accompanying financial reports.

## How is ministry in the Diocese funded?

The foundation of ministry in the Diocese occurs at the congregation level and is funded through each congregation's operating budget. In addition, other ministries occur on a collective or diocesan basis. In brief, the Mission Share Fund is the primary source at the diocesan level for the funding of ministries and expenses of operating the Church in the Diocese of Los Angeles. Meanwhile, the Corporation of the Diocese and the Bishop as Corporation Sole also have specific responsibilities to fulfill and have separate funding to support their work and ministries.

## What is the Mission Share Fund?

The Mission Share Fund (MSF) consists of contributions from individual congregations of the Diocese of Los Angeles for the collective ministry of the Diocese. It provides for ministries that are not carried out at the congregational level and those that are most effective when resources are combined. In addition, some congregations in the Diocese of Los Angeles depend upon the Mission Share Fund as an essential factor in the development, operation, and mission of the local church congregation.

## What makes our Church "Episcopal"?

"Episcopal" comes from the Greek word for "overseer." It indicates that this is a Church that has bishops. The congregations of the Episcopal Diocese of Los Angeles are bound together by their bishop, their reliance on each other, and also by the Mission Share Fund to which all congregations contribute and in which all congregations, through their clergy and elected representatives to a Diocesan Convention and Diocesan Council, have a voice. In the Episcopal Church, bishops are elected by the clergy and lay delegates of a diocese, and consecrated in the apostolic succession. In turn, the bishops ordain deacons and priests, who are raised up as candidates for ordained ministry by their congregations.
In the Episcopal Church, bishops are elected by the clergy and lay delegates of a diocese, and consecrated in the apostolic succession. In turn, the bishops ordain deacons and priests, who are raised up as candidates for ordained ministry by their congregations.
This hierarchy gives the Episcopal Church its basic structure and its character as both an apostolic church and one in which lay members have an equal voice. Episcopal congregations are never founded independently. Each congregation has a rector or vicar and an elected vestry or bishop's committee, and governs its ministry in cooperation with and under the leadership and authority of the bishop, Convention, and the canons, or laws, of the church.

## What is the Diocese of Los Angeles?

A diocese is a geographical area determined by act of the General Convention of the Episcopal Church. One of the Episcopal Church's 109 dioceses and three regional areas in 16 nations/territories, the Diocese of Los Angeles stretches from the Pacific Ocean to the Arizona/Nevada state line, including Los Angeles, Orange, Ventura, Santa Barbara and San Bernardino counties, and a portion of Riverside County.

The Bishop Diocesan is chief pastor and administrator of the Diocese, a position roughly analogous to the governor of a state.
Legislative authority in the Diocese is Diocesan Convention. The Convention meets at least once each year. Its major responsibilities are to receive reports on the work of the Diocese, elect diocesan officers, establish a budget for the coming year, and serve as the voice of all its members through their elected representatives. Each congregation is provided seat, voice and vote and is allotted delegates according to its number of clergy and parishioners.
Diocesan Council serves as Diocesan Convention's proxy between annual meetings. Council is made of up of elected clergy and lay representatives. It meets monthly to monitor the work of diocesan commissions, program groups and committees, and oversees the diocesan program and budget as approved by Convention. Council is responsible for preparing the budget to be presented to each year's meeting of Convention.

## Why contribute to the Mission Share Fund?

The Episcopal Church is not a loose affiliation of congregations. It is a hierarchical church composed of dioceses and their congregations, a structure that allows the ministry of each congregation to be stronger through its relationships with other Episcopal congregations.
There are practical aspects of this collective ministry. For example, the Diocese offers support in times of need, trains new clergy to assure the Diocese of future ordained leadership, and offers resources in such areas as Christian education, communication, professional standards, stewardship, and planned giving. Some ministries, such as chaplaincies at coileges, hospitals and jails, or ministry training programs, are most efficiently carried out at a diocesan level. By contributing to the Mission Share Fund, each congregation takes part in the ministry of the whole Diocese, the church-wide program and the Anglican Communion.
The Church is a community: the Diocese, every congregation and every parishioner has obligations that must be fulfilled. Just as the Diocese fulfills its obligations to the Episcopal Church and its church-wide program helps to support the Anglican Communion, each congregation is called to contribute fully to the Mission Share Fund.

## Where does Mission Share Fund money come from?

Each congregation of the Diocese gives to the Diocese a percentage of the income it receives from parishioner's pledges and from money offered at worship services. The shorthand reference to these funds is NOI (normal operating income).
At a special meeting on September 14, 1996, Diocesan Convention resolved that the asking formula for giving by parishes be $15 \%$ of NOI, with a minimum level of $12 \%$. Mission congregations give $10 \%$ of their pledge and plate income. Contributing to the Mission Share Fund is not optional-each congregation is required to give.
Some parishes have reached or exceeded the $15 \%$ goal. Other congregations, including some missions, have achieved the $12 \%$ mark: more are working towards this goal.
Mission Share Fund Pledge income for 2013 is budgeted at $\$ 4,095,119$ ( $\$ 4,004,341$ after $\$ 90,778$ reserve), which is an $\$ 87,629$ (or $2.1 \%$ ) increase over the 2012 actual pledges of $\$ 4,007,490$ as of September 30, 2012. Progress has been made in not only reaching the expected giving levels established by the 1996 Special Convention but also in absolute dollar amounts. Over the 12-year period of 2000 to 2012, actual pledges increased $\$ 773,299$, or a $2 \%$ average annual increase.

However if all parishes reached the goal of contributing at least $12 \%$ of NOI, and those that now give more than $12 \%$ maintained their current level, and missions pledged $10 \%$ of pledge and plate, then the MSF pledge income represented by the additional giving would increase $\$ 800,000$. Likewise, if all parishes pledged at $15 \%$ - the goal set by the special Convention - pledge income would increase by $\$ 1.8$ million. These are important observations to keep in mind while considering the changes in ministry required to prepare a balanced budget for 2013 .

## What is the Corporation of the Diocese?

The Corporation of the Diocese is the board or governing body for the religious non-profit incorporated entity known as the Protestant Episcopal Church in the Diocese of Los Angeles. There are nine directors which serve on this governing board. Eight directors are elected by our Diocesan Convention and the ninth director position is filled by the incumbent Bishop Diocesan who serves as the President of the Corporation. The Corporation of the Diocese has various funds available for its use in supporting the needs and ministry of the Diocese. These funds are the result of generous gifts made to the Diocese by individuals in the past. Some funds are restricted and can only be used for specific purposes.
For example, some of the financial activities carried out by the Corporation of the Diocese that are not a part of the MSF budget include payment on mortgages for some mission properties, acquisition and upkeep of the Episcopal residence, provision of grants to churches to ensure accessibility for the physically challenged, funding for emergency repairs, providing aided parish grants, funding capital repairs and capital maintenance projects for the Cathedral Center buildings in Echo Park, and providing in the 2013 MSF budget a grant of $\$ 50,000$ to the common maintenance area of the Cathedral Center, and allocating $\$ 55,000$ from the Callahan Trust to fund HIV/AIDS Ministries.

## What is "The Bishop as a Corporation Sole"?

The Bishop as a Corporation Sole-a legal entity usually called by the shortened name of "Corp Sole"consists of money given to the Bishop of Los Angeles through bequests and gifts throughout the history of the Diocese. Some of Corp Sole's funds are designated for particular uses: for example, certain monies are to be used only for ministry among African Americans, or for seminary scholarships, campus ministry, clergy assistance or Native American ministries. Other funds are unrestricted, and may be used at the bishop's discretion such as assisting with the immigration requirements of new clergy and clergy families, supporting clergy with professional therapy or counseling, paying for extraordinary occurrences such as the legal expense associated with the recovery of four parish properties after a majority of members voted five years ago to disaffiliate with the Episcopal Church, or providing grants to newly ordained clergy as they are entering ministry here in the Diocese of Los Angeles.
Rather than being controlled by a board of directors or other entity, Corp Sole is the legal responsibility of the Bishop of Los Angeles, the elected incumbent in office. At present, Bishop Diocesan J. Jon Bruno seeks the advice of the Bishops Suffragan and a group of skilled laypeople to administer the funds, although the legal responsibility is his alone.

Since Corp Sole was established, bishops of the Diocese have granted funds for certain ministries some of which were also partially funded by the MSF budget. For many years, these contributions were not reflected in the Mission Share Fund budget; ministries would be funded, and few people knew where the money came from. In recent years, contributions from Corp Sole to the ministries of the Mission Share Fund budget or to ministries that rightfully belonged in the MSF budget but previously were not, are now included in the MSF and as a result the full cost of caring out the ministry of the MSF is known through the MSF budget.
When Bishop Bruno became bishop diocesan in 2002, he chose to make larger contributions to the Mission Share Fund from Corp Sole for about three years to provide seed money for ministries set forth and adopted by Convention in the Vision, Mission and Values statement, with the understanding that increased giving by parishes and missions would occur, thus fulfilling the commitment made at the 1996 Special Convention resolutions. At the end of the three year commitment the increased giving made available by meeting the expected giving levels, would allow these ministries to continue as a part of the MSF program and budget.

Progress has been made toward giving by all congregations at the levels set forth by the Special Convention, and the Mission Share Fund is now less dependent upon subsidy from Corp Sole. Diocesan Convention and Diocesan Council have both stated on the record that it is the goal of the MSF budget to not require subsidy by Corp Sole. This trend of reducing a Corp Sole subsidy has decreased from $\$ 1.17$ million in 2005 to $\$ 185,700$ in 2012 and $\$ 219,135$ in 2013. This level of support for the 2013 MSF budget will allow Corp Sole funds to be available for other needs and ministries at the diocesan and congregational levels.
Significant to Corp Sole in the recent past have been the 2008 market downturn and the ongoing legal expenses, now exceeding $\$ 6$ million, associated with recovery of four properties whose members disaffiliated in 2004.

## What are other sources of Mission Share Fund income?

Other contributions to the Mission Share Fund include contributions from Corp Sole and the Corporation of the Diocese; the annual appeal and advertising revenue for The Episcopal News; fees paid by exhibitors and congregations that offset some of the costs of the annual meeting of Diocesan Convention; participant fees for ministry fair and clergy conferences; monies from various grants for specific ministries; Commission on Schools dues; endowment fund income designated for the MSF; and funds allocated by the Diocesan Investment Trust to reimburse the diocese for management expenses; miscellaneous funds from the wider Episcopal Church designated for specific purposes; bookstore and retreat center income; and IRIS (refugee and immigration ministry) program income from contracts with the U.S. Department of State.

## Who decides where the money goes, and how was the 2013 MSF budget balanced?

With information gathered at regular meetings of Diocesan Council, the Bishops and staff prepared any initial draft of the 2013 MSF budget, which was presented to Diocesan Council in September. Initial totals indicated a $\$ 311,000$ gap between budget requests and projected revenue. Council requested that the Bishop continue to work on the budget and to find ways toward a balanced budget. In review of these initial figures, the Bishops and staff presented a balanced budget draft to the Diocesan Council at its October 18 meeting, at which time the Council also approved recommendation of this budget to Diocesan Convention. The proposed budget was balanced by actions including the following:

- 2013 Mission Share Fund Pledge income is budgeted at $\$ 87,629$ (or $2.1 \%$ ) increase over the 2012 actual pledges of $\$ 4,007,490$ as of September 30, 2012. Budgeted 2013 pledge income is $\$ 100,000$ more than 2012 budgeted pledge income.
- Unrestricted grant and bequest income of $\$ 25,000$
- Corp Sole to provide MSF subsidy as noted above.


## Where does the money go?

## WORLD AND CHURCH-WIDE MISSION

The contributions of Episcopalians in the Diocese of Los Angeles strengthen and support the provincial, national and global goals of the Episcopal Church. The 2013 budget includes a $\$ 740,350$ contribution to the Episcopal Church, a figure that represents the full $19 \%$ of the Diocese's pledge basis (see budget footnotes for details). By action of the church-wide General Convention in 2009, all dioceses of the Episcopal Church are expected to contribute at the $19 \%$ level for 2012-forward, after contributing at 20\% in 2011. The Diocese of Los Angeles continues to meet its full commitment.

In addition, the diocesan budget supports international ministries and diocesan companion relationships, coordinated by the World Mission Group.
This budget item also includes provision for travel expenses for bishops and deputies to the 2015 triennial meeting of General Convention, which binds together the Episcopal Church, and for the bishops to travel to the decennial Lambeth Conference.

## MISSIONS AND CONGREGATIONAL DEVELOPMENT

Some missions are congregations that are working to build their membership and program, and require assistance. Others are congregations that may never be self-supporting, but serve remote or low-income areas where the ministry of the Church is vitally important. Mission development funds are most often used for clergy salaries. All missions of the Diocese are required to allocate a total of $15 \%$ of their pledge and plate income to four different funds: $10 \%$ to the Mission Share Fund; 3\% for a rainy-day fund, which is held by the mission for unexpected miscellaneous costs; $1 \%$ to theological education; and $1 \%$ toward a clergy sabbatical fund.
The mission congregations of the Diocese reflect the diverse cultural nature of Los Angeles. The most important aspect of a mission is strong and energetic clergy and lay leadership. By working with these leaders, the Diocese helps to grow the mission congregations and create an increasing degree of cooperation among them. This interdependence lies at the heart of the Mission Share Fund. It means that those who have more share with those who have less; so that all will have enough. This practice reflects the strength of the Church and the strength of Bishop Bruno's vision for the Diocese. It is how the missions get much ministry done on relatively little money-by sharing resources and contributing back to help others.
Clare Zabala Bangao, coordinator for missions, supports vicars with administrative matters concerning the 42 mission congregations and outreach centers, while our bishops provide assistance and guidance on pastoral concerns. She has collaborated with the Program Group on Mission congregations, chaired by the Reverend Canon Kelli Grace Kurtz, in an extensive and successful process that has determined funding grants to mission congregations for 2013. Approximately $\$ 403,000$ - or 60 percent - of the budgeted mission grant funding goes to support multicultural missions with African American, Asian, Latino and Native American members and ministries.

## CAMP AND COLLEGE MINISTRIES

Camp Stevens in Julian, California, continues to rebuild after a 2007 fire that destroyed 15 of its structures. New buildings-funded by a combination of insurance payments and new donations-are designed to be as environmentally sound and fireproof as possible.
The 2013 MSF budget continues a $\$ 230,000$ grant to ministries in higher education. Under the auspices of the program Group on Ministry in Higher Education, the diocesan budget supports active and thriving campus ministries at six universities.

- California State University Channel Islands (CSUCI)
- California State University Long Beach (CSULB)
- University of California Irvine (UCI)
- University of California Los Angeles (UCLA)
- University of California Santa Barbara UCSB)
- University of Southern California (USC)

In addition, the program group is working to build campus ministries at the University of California Riverside, in cooperation with St. George's Church, Riverside.

## COMMUNICATION, PUBLIC AFFAIRS \& COMMUNITY RELATIONS

Serving congregations in strengthening their community outreach and media, both internal and external, is the ongoing priority of the diocesan Office of Community Relations and the diocesan Program Group on Communication and Public Affairs.
Responding to a longstanding recommendation to regionalize its work, the Program Group now works in four regional branches: Central Coast, Greater Los Angeles, Inland Empire, and Orange County. Each branch has a volunteer convener who continues to identify and mobilize communication professionals in local congregations and institutions, and to offer regional media workshops in the coming year. The Reverend Pat McCaughan, a veteran journalist, is convening chair of the program group.

A community relations model has been adopted and implemented for the operations of diocesan communication, both external and internal, electronic and print. Work continues to strengthen online and video offerings and resources. The Office of Communication, Public Affairs, and Community Relations is directed by Canon Robert Williams, whose responsibilities include media relations, public affairs programming, the development of online resources, and coordinating the Diocesan History Project. The Episcopal News continues its weekly electronic Updates and website, both edited by Janet Kawamoto, whose work is budgeted on a full-time basis (half-time in 2012). Working half-time on diocesan digital media work, including production of the weekly "Just Action" video reports, is Chris Tumilty, who also works half-time in diocesan youth ministry. The Reverend Pat McCaughan continues as part-time correspondent and editor of the Angelus clergy newsletter.

## MULTICULTURAL MINISTRIES

The Diocese of Los Angeles is located in one of the most ethnically diverse geographic areas in the nation and takes seriously the call to seek and serve Christ in all persons. Bishop Suffragan Diane Jardine Bruce, as part of her portfolio of pastoral ministries, is multicultural minister for the Diocese. The diversity of the Diocese is reflected in the number of languages in which worship is offered each week: English, Spanish, Mandarin, Cantonese, Taiwanese, Japanese, Korean, Tagalog and Vietnamese. Grants to mission congregations in 2013 includes some $\$ 403,000$ in support for congregations that serve Black, Asian, Latino and Native American congregations (see also Missions and Congregational Support, above).

The Diocese sponsors several commissions and program groups that offer support and networking opportunities for Episcopalians of Asian, Black, Latino, Native American and other backgrounds. These groups continue to work with Bishop Bruce on launching new ministry and education programs, including the Instituto de Liderazgo training series for Latino laity, and the beginnings of a new initiatives for Korean Episcopalians, including a residential clinical pastoral education program at Good Samaritan Hospital.

## MINISTRY FORMATION \& DEPLOYMENT

The Clergy Formation and Deployment Office manage the diocesan program for the discernment, education and formation of those called to serve Christ's people as deacons and priests. No person may simply "decide" to become a priest or deacon. It requires a long process of prayer, discernment, and education, always under the care and approval of the Commission on Ministry, the Standing Committee, and the Bishop of the Diocese.

The Clergy Formation and Deployment Office is staffed by the Reverend Canon Joanna Satorius, canon for formation and deployment, and Canon Randy Kimmler, missioner for vocations, who supports clergy development prior to ordination. The department also provides the Fresh Start program for clergy who are new to the Diocese or are beginning new assignments. Meanwhile, the Commission on Ministry continues its work of receiving applications for the process leading to ordination, and in recommending candidates for the consideration of the Bishop Diocesan.
Canon Satorius serves as a consultant for congregations preparing to call new clergy leadership, and the department offers yearly opportunities for clergy wellness, including the Spring Clergy Conference. The department works with the diocesan Community Relations Office in publishing the clergy newsletter, the Angelus.

## CHRISTIAN FORMATION AND YOUTH MINISTRY

The Diocese advances Christian formation programs for all ages, including Catechesis of the Good Shepherd for children, Journey to Adulthood for teenagers, and Education for Ministry for adults. This work continues under the leadership skilled volunteers who seek to share best practices. The Program Group on Christian Formation and Education offers consultant services to congregations and serves as an advocate for the education of all Episcopalians.
The Christian Formation department works with the Program Group on Youth Ministry (PGYM), to provide youth training and activities, youth participation in Diocesan Convention, and annual events including retreats for youth leaders, teenagers and young adults. The PGYM offers scholarships for
attendance at youth-related events, and coordinates the annual Bishop's Ball and regular retreats for young adults. Half-time staffing is provided by Mr. Chris Tumilty.

The PGYM looks forward to sponsoring its next 10-day summer pilgrimage to the Holy Land, set for summer 2013, and funded by participating pilgrims and private donations.

## STEWARDSHIP \& PLANNED GIVING

At the appointment of Bishop Bruno, Bishop Suffragan Diane Jardine Bruce oversees of the area of stewardship and planned giving in the Diocese of Los Angeles. The members of the Diocesan Planned Giving Advisory Council also support planned giving efforts. The Advisory Council roster is an important resource for Episcopalians seeking assistance with their estate and gift planning. Since July 2004, they have been involved in more than $\$ 11.5$ million in grants, bequests, and life income gifts for the benefit of congregations, schools and institutions.

Now chaired by the Reverend Mark Stuart of Messiah Church in Santa Ana, the Program Group on Stewardship and Development's ongoing goals include continuing to provide stewardship conferences, grant-writing services and training, expansion of stewardship programs, assistance in capital projects, and an annual giving mentoring program, services and training, expansion of stewardship programs, assistance in capital projects, and an annual giving mentoring program.

## SOCIAL MINISTRIES

The Gospel call to "do justice, love mercy and walk humbly with our God" is evident in an abundance of diocesan and congregational social ministries.

- PRISM Restorative Justice is the name of the diocesan program of chaplaincy in Los Angeles County hospitals and jails. The Reverend Dennis Gibbs, program director and senior chaplain at the Twin Towers jail in downtown Los Angeles, oversees the work of part-time chaplains at County-USC Hospital, Women's Jail, and the Twin Towers, among other facilities. Recognized officially for its work by the Los Angeles County Sheriff's Department, PRISM also hosts an annual picnic day for families affected by the criminal justice system, and regular fundraisers including an art show and sale of works by prison inmates.
- Through the diocesan Program Group on Peace and Justice, Southland Episcopalians engage such issues as international anti-torture initiatives, immigration issues including the federal DREAM Act in keeping with the church-wide Episcopal Public Policy Network, the living wage, and implementation of the United Nations Millennium Development Goals (MDGs). The group is currently chaired by Ms Elizabeth Forsythe Hailey of St. Michael and All Angels, Studio City.
- The Bishop's Commission on the Middle East, chaired by Ms Florence Mattar of All Saints' in Beverly Hills, works specifically on initiatives in the context of the companion relationship between the Diocese of Los Angeles and the Diocese of Jerusalem and the Middle East.
- The diocesan Program Group on Gay and Lesbian Ministries, chaired by the Reverend Canon Susan Russell of All Saints in Pasadena, continues its roles of advocacy and community-building.
- The Diocese's ministry to those living with HIV/AIDS is coordinated by Canon Jack Plimpton, AIDS ministry officer. The Program Group on HIV/AIDS Ministries, chaired by the Reverend Canon Jamesetta Hammons, maintains a website, www.EpiscopalAIDSLA.org, which includes links to supportive congregations, pastoral care resources, and other services. The Group continues to support the AIDS Luncheon program at County-USC Medical Center's outpatient AIDS clinic and continues its active relationship with Project New Hope, a separate 501(c)3 providing housing for individuals and families.
- Meanwhile, the Program Group on Disabilities, chaired by Ms Rebecca Booth, works to increase awareness of the needs of the disabled.
- The Program Group on Singles Ministry, chaired by the Reverend Deacon Andrea Paddock, helps unmarried and un-partnered people feel welcome in the Episcopal Church. The group offers workshops and special programs, including "Solo Journeys," an intergenerational ministry for all adults who are widowed, divorced, unmarried, or newly single.
- The Program Group on Older Adult Ministries, under the leadership of chair Dr. Pauline Abbot, continues to offer its ministry to older adults.


## OTHER DIOCESAN MINISTRIES

This category provides for programs and staff listed as follows.

- The Diocesan Program Coordinator, Canon Janet Wylie, is included in this budget category. Canon Wylie is responsible for maintaining a wide variety of records, meeting minutes, and supporting Council in managing the work of the program groups and commissions as well as assisting the Deanery Deans and Presidents as they carry out their responsibilities at the deanery level. In addition, Canon Wylie serves as Secretary of Convention, an annually elected position, and maintains the official records of the Diocese, assures that it is in compliance with canon law, and prepares for the annual meeting of Diocesan Convention.
- The Commission on Liturgy and Church Music offers a variety of diocesan and interdenominational opportunities for musicians and worship leaders to improve their skills.
- The Commission on Schools oversees certification of 36 Southland Episcopal schools enrolling some 8,000 students. Funded by member schools, its work is coordinated by its executive director, Dr. Serena Beeks. At the appointment of Bishop Bruno, Bishop Suffragan Mary Glasspool oversees the work of Episcopal schools in the Diocese.
- Bishop Glasspool also serves as interfaith/ecumenical officer of the Diocese, working strategically with the Program Group on Ecumenical and Interreligious Life. The Group is chaired by Mr. Ravi Verma. Dialogue and partnership initiatives include Hindu, Buddhist, Jewish, and Muslim groups, as well as many Christian denominations.
- The Bishop's Commission on Church Architecture chaired by the Reverend Canon Cindy Voorhees is an advisory group that assists congregations that are planning new buildings or revisions or additions to their property. The group requires no funding, as meets only when its services are needed.
- The Bishop's Commission on Emergent Ministries, led by the Reverend Barry Taylor of All Saints' Church in Beverly Hills, was started by Bishop Bruno in 2010.
- A budget line item is also provided here to continue the annual diocesan Ministry Fair at Campbell Hall School in North Hollywood.


## IRIS (REFUGEE AND IMMIGRATION MINISTRIES)

In accord with new federal guidelines on DACA (Deferred Action for Childhood Arrivals), new counseling and support services have been introduced by he Interfaith Refugee \& Immigration Service (IRIS), which is housed at the Hands in Healing Jubilee Center in Atwater Village. The center, which combines U.S. Department of State funding resources from Episcopal Migration Ministries, Lutheran Immigration \& Refugee Services and Church World Service, has already processed hundreds of refugees, many of them from Iran, Afghanistan and other troubled areas of the world. This work is led by executive director Ms Meghan Tumilty, also an attorney.

## CATHEDRAL BOOKSTORE

Located in the lobby of the Cathedral Center, the Cathedral Bookstore supports the continuing Christian education of the clergy and lay people of the Diocese by offering the most current theological and educational resources published, as well as a variety of clergy wear, liturgical supplies, church needs and gifts. Canon Herminia "Mini" Hipolito, who has managed the bookstore since its inception in 1985, is now working with the Bishops and staff in developing a new online store and other updates to the bookstore's business plan.

## THE DIOCESAN RETREAT CENTER

The Retreat Center, located at the Cathedral Center of St. Paul, exemplifies the hospitality that is a cornerstone of the Cathedral Center concept. The center, which can accommodate up to 28 people, has hosted hundreds of vestry and bishop's committee retreats, Education for Ministry training weekends, diocesan, provincial, and Episcopal Church conferences and meetings since it opened in 1994. The Retreat Center also hosts conferences for other religious denominations and local and national nonprofit groups. Managed half-time by Ms Anilin Collado, the Retreat Center covers its own expenses through fees charged to those who use its facilities.

## DIOCESAN OPERATIONS MINISTRIES SUPPORT

Maintenance of facilities and other expenses, ranging from utilities to computer technical support, and office supplies all have costs that keep increasing as the Diocese's ministries continue in service. The largest part of these costs relate to operation of the Cathedral Center of St . Paul, which serves as a ministry hub for the Diocese. The MSF contribution to common-area maintenance costs of the Cathedral Center represents $100 \%$ of budgeted operations expenses, in accordance with the plan to transfer the Cathedral Center property to the Diocese in 2006.

The maintenance staff of the Cathedral Center, led by Building Superintendent Mr. Luis Garibay, includes custodial assistants Ms Margarita Galvez (part-time) and Mr. Bernardo Lopez. They keep the facility clean and running smoothly as it hosts hundreds of meetings and events each year. Provision for the Cathedral Center's Receptionist is included in this budget grouping.

## PASTORAL CARE OFFICE

In previous years, the MSF budget has included a modest provision for emergency assistance for clergy of the Diocese. Other clergy support matters are funded through the Bishops' Office. revious years, the MSF budget has included a modest provision for emergency assistance for clergy of the Diocese.

## THE BISHOPS' OFFICE

By canon law, Bishop Diocesan J. Jon Bruno is chief executive officer, administrator and chief pastor of the Diocese. He and Bishops Suffragan Diane Jardine Bruce and Mary Glasspool support the work of the Diocese, its clergy, congregations and parishioners, sharing in a schedule of regular visits to all missions and parishes. As leaders of the Diocese, the bishops provide guidance and authority on many matters, including clergy formation and deployment, property issues, church planting, consultation and support of Episcopal institutions and schools, and hundreds of other matters. The Mission Share Fund budget includes the compensation for Canon David Tumilty, the Bishop's Executive for Operations and Chief of Staff; Ms Abigail Urquidi, executive assistant to Bishops Bruno, Bruce, and Glasspool, and Canon Tumilty.

## HUMAN RESOURCES

Ms Anilin Collado, missioner for human resources, oversees personnel matters such as compensation and benefits, and ensures that all applicable state and federal laws are met. In this work, the Diocese is supported by the Bishop's Benefit Insurance Committee, comprised of 20 representatives from congregations, schools and other institutions of the Diocese. For the year 2012, Bishop Bruno accepted the committee's unanimous recommendation to implement medical coverage by the Episcopal Church Medical Trust, as mandated in 2009 by the General Convention. In 2013, administration of the disability, dental, salary continuation, and life insurance programs will be handled by the Medical Trust, thereby completing the transition from HUB International.

In addition, Ms Collado provides for the coordination of misconduct prevention training courses. Attendance at such courses is mandatory once every five years for all employees and many volunteers for the Diocese and congregations. Also included in this budget category is premium expense associated with diocesan staff worker's compensation insurance.

## ADMINISTRATION \& FINANCE

Under the leadership of Mr. Ted Forbath, chief financial officer, this office manages the financial services required by the Mission Share Fund. The finance department also supports the treasurer of the Diocese, Canon Lawrence Sawyer, and Diocesan Council by preparing Mission Share Fund financial reporting, including variance-to-budget and pledge delinquency reports. The Corporation of the Diocese looks to the finance department to manage the readiness package process, which is the way a church may request a grant or seek approval to buy, sell, or encumber real property as well as the annual audit of the Diocese by our outside audit firm.
Corp Sole contributes to funding for the Finance Office to cover expenses incurred in handling its bookkeeping. Finance office staff includes Ms Ledy Lopez, finance and accounting manager; and Ms Melania Garibay and Mr. Ken Chow, accounting support staff.

Note: Chart does not include IRIS (Refugee Migration Ministries) expenditures
*With $\$ 403 \mathrm{~K}$ Multicultural Ministry MDF grants MSF budgeted expense $=\$ 405.7 \mathrm{~K}$.


The Episcopal Diocese of Los Angeles 2013 Mission Share Fund - Proposed Budget, October 18, 2012


## DISBURSEMENTS

WORLD AND NATIONAL MISSIONS

| 19 | National World Mission | 748,938 | 740,350 (13) |
| :--- | :--- | ---: | ---: |
| 20 | Province 8 Assessment | 10,000 | 10,000 |
| 21 | General Convention Deputy and Bishops' Travel | 12,375 | 17,375 (14) |
| 22 | Program Group on World Missions | 5,000 | 5,000 (11) |
| 23 | Lambeth Travel Accrual | 2,500 | 2,500 |
|  |  | 778,813 | 775,225 |

## MISSIONS AND CONGREGATIONAL DEVELOPMENT

| 24 | Mission Development Grants | 671,970 | 671,970 (15) |
| :--- | :--- | ---: | ---: |
| 25 | Salaries \& Benefits | 77,992 | 80,571 (16) |
| 26 | Business Management for Mission Congregations | 23,750 | 23,750 |
| 27 | Program Group on Mission Congregations | 500 | 500 (11) |
| 28 | Program \& Related Expenses | 1,680 | 1,680 |
|  |  | 775,892 | 778,471 |

## COLLEGE MINISTRIES

29 Ministry in Higher Education (Includes salary \& benefits)

| 230,053 | 230,053 (11) |
| :---: | :---: |
| 230,053 | 230,053 |
| 198,117 | 239,770 (16) |
| 500 | 500 (11) |
| 32,000 | 32,000 (17) |
| 230,617 | 272,270 |
| - | - (16,18) |
| 500 | 500 (11) |
| 750 | 750 (11) |
| 750 | 750 (11) |
| 750 | 750 (11) |
| 2,750 | 2,750 (19) |



## CHRISTIAN FORMATION, YOUTH MINISTRY AND RESOURCE CENTER

41 Salaries \& Benefits

42 Program \& related expenses
43 Program Group on Youth
44 Program Group on Christian Formation \& Education

## STEWARDSHIP \& DEVELOPMENT

45 Program Group on Stewardship \& Development

| 20,891 | $29,248(16)$ |
| ---: | ---: |
| 500 | 500 |
| 14,625 | $14,625(11)$ |
| 500 | 500 |
| 36,516 | 44,873 |

## SOCIAL MINISTRIES

| 46 | Salaries \& Benefits |
| :--- | :--- |
| 47 | AIDS Program \& Related Expense |
| 48 | Program Group on AIDS/HIV Ministries |
| 49 | Commission on Middle East Concerns |
| 50 | Program Group on Disabilities |
| 51 | Program Group on Older Adult Ministries |
| 52 | Program Group on Peace and Justice |
| 53 | Episcopal Chaplaincies (PRISM)- program expense |


| 163,261 | $170,515(16)$ |
| ---: | ---: |
| 2,400 | 2,400 |
| 5,000 | $5,000(11)$ |
| 500 | $500(11)$ |
| 500 | $500(11)$ |
| 500 | $500(11)$ |
| 500 | $500(11)$ |
| 9,040 | 9,040 |
| 181,701 | 188,955 |

## OTHER DIOCESAN MINISTRIES

| 54 | Salaries \& Benefits - Other Diocesan Ministries |
| :--- | :--- |
| 55 | Deaneries |
| 56 | Diocesan Convention |
| 57 | Program Group on Ecumenical and Interreligious Life |
| 58 | Program Group on GLBT Ministries |
| 59 | Commission on Liturgy and Church Music |
| 60 | Commission on Emergent Ministries |
| 61 | Program Group on Single Adult Ministry |
| 62 | Commission on Schools |
| 63 | Ministry Fair |
| 64 | Program Expenses - Diocesan Program Coordinator |


| 123,703 | $129,734(16)$ |
| ---: | ---: |
| 10,441 | 10,441 |
| 108,500 | $139,200(10)$ |
| 2,000 | $2,500(11)$ |
| 500 | $500(11)$ |
| 500 | $500(11)$ |
| 500 | $500(11)$ |
| 500 | $500(11)$ |
| 9,200 | $9,200(11)$ |
| 2,824 | 2,824 |
| 1,500 | 1,500 |
| 260,168 | 297,399 |

## IRIS (REFUGEE RELOCATION MINISTRY)

65 Salaries \& Benefits
66 Program Expense

| 465,959 | 452,344 |
| ---: | ---: |
| $+\quad 911,112$ | 842,424 |
| $1,377,071$ | $1,294,768$ |

## BOOKSTORE

67 Manager (contractor)
$68 \quad$ Bookstore - cost of sales \& other expenses

## RETREAT CENTER

69 Salaries \& Benefits

| 25,000 | 25,000 |
| :---: | :--- |
| 43,550 | 43,550 |
| 68,550 | 68,550 |
|  |  |
|  |  |
| 71,303 | 70,047 |
| 74,568 | 74,568 |


|  |  | 2012 <br> Budget | $\begin{gathered} 2013 \\ \text { Proposed Budget } \\ \hline \end{gathered}$ |
| :---: | :---: | :---: | :---: |
| DIOCESAN OPERATION MINISTRIES SUPPORT |  |  |  |
| 71 | CAM + Insur pmts to Building Fund (Cath Ctr. of St. Paul) | 640,384 | 645,384 |
|  |  | 640,384 | 645,384 (20) |
| PASTORAL CARE OFFICE |  |  |  |
| 72 | Salaries \& Benefits | - | - |
| 73 | Program \& Related Expenses | - | - |
|  |  | - | - |
| BISHOPS' OFFICE |  |  |  |
| 74 | Bishops' Office Salaries \& Benefits | 756,353 | 788,125 (16) |
| 75 | Program \& Related Expenses | 40,000 | 40,000 (21) |
|  |  | 796,353 | 828,125 |
| HUMAN RESOURCES AND PROFESSIONAL STANDARDS |  |  |  |
| 76 | Salaries \& Benefits | 46,735 | 48,102 (16) |
| 77 | Diocesan Staff Workers Compensation Ins. | 18,000 | 18,000 |
| 78 | Program \& Related Expenses - Prof Stds | 1,000 | 1,000 |
| 79 | Program \& Related Expenses - Human Resources | 5,500 | 5,500 |
|  |  | 71,235 | 72,602 |
| ADMINISTRATION AND FINANCE |  |  |  |
| 80 | Salaries \& Benefits | 113,158 | 116,625 (16) |
| 81 | Program \& Related Expenses | 5,664 | 5,664 |
| 82 | Audit . | 24,000 | 24,000 (22) |
|  |  | 142,822 | 146,289 |
| 83 | Health Benefits Increase for 2013 | - | - (23) |
| TOTAL DISBURSEMENTS |  | 6,027,047 | 6,083,816 |
| Revenue Over (Under) Disbursements |  | (0) | 0 |

## 2013 MSF Budget Footnotes

1. Mission Share Fund Pledge income for 2013 is budgeted at $\$ 4,095,119$ ( $\$ 4,004,341$ after $\$ 90,778$ reserve) which is an $\$ 87,629$ (or $2.1 \%$ ) increase over 2012 actual pledges of $\$ 4,007,490$ as of 09/30/12. Note: From 2000 to 2012, actual pledges increased $\$ 773,299$ or an approximate $2.0 \%$ average annual increase.
2. Corp Sole one-time contribution to balance 2012 and 2013 budgets.
3. Based upon estimated staff time dedicated to Diocesan Investment Trust support.
4. Reflects refugee relocation program (IRIS). Income is offset by expenses. Refugee relocation program funding derives from U.S. State Department contracts. Budget includes new Immigration Services Program.
5. Bookstore income (line 6) slightly exceeds expenses (line $67 \& 68$ ).
6. Retreat Center income (line 7) and expenses (line $69 \& 70$ ) based on 2012 forecast.
7. 2013 Budget based on 2012 forecast.
8. Dept. income (line 9) associated with program expense (line 40B). Budget reflects Spring Conference only.
9. Dept. income (line 10) associated with program expense (line 53) and a portion of staff expense (line 46).
10. Income (line 11) associated with program expense (line 56) and a portion of staff expense (line 54). 2012 budget assumes 1 day convention. 2013 budget assumes 2 day convention.
11. Refer to pre-Convention Deanery budget presentations for grant recommendation process.
12. Represents Corporation of the Diocese grant.
13. 2013 National Church pledge is $19 \%$ of 2011 income over $\$ 100,000$, including unrestricted contributions, but excluding Corp Sole one-time contributions and all other specifically designated contributions (e.g., refugee relocation program income, Episcopal News appeal and advertising income, and other department income). By action of 2009 General Convention contribution levels are $21 \%$ in 2010, $20 \%$ in 2011, and $19 \%$ in 2012 -forward. Refer to pre-Convention presentation meetings regarding rationale to cxclude additional $0.7 \%$ for MDG's (current combined Corp Sole-MSF-Corporation of Diocese grant outflow far exceeds $0.7 \%$ ).
14. 2013 portion of 3 years accrual for 2013 General Convention travel expense. Accrual now includes bishops' travel (only travel for delegates included before).
15. Refer to pre-Convention Deanery budget presentation meetings regarding the 2013 MDF grant process.
16. Refer to the narrative budget for staff position descriptions. 2013 budget will vary from 2012 due to the following: (1) Annualized 2012 actual expenses are approximately $\$ 7 \mathrm{k}$ less than 2012 budget, (2) staff salary increase totaling approximately $\$ 73 \mathrm{k}$, (3) Episcopal News Editor/Media Director increased to full-time from half-time, (4) $5.75 \%$ increase in medical benefits expense, and (5) $50 \%$ decrease in salary continuation (unemployment) premium expenses.
17. Refer to narrative budget for 2013 Communications strategy.
18. $1 / 4$ time Multi-Cultural Ministry assistant reallocated to reception in 2012.
19. Line 24 includes multicultural ministry MDF grants in the amount of $\$ 403 \mathrm{~K}$. Including $\$ 2.7 \mathrm{~K}$ in multicultural ministry program (lines 33-37), total multicultural ministry MSF budgeted expenditures $=\$ 405.7 \mathrm{~K}$.
20. Represents contribution to the common area maintenance (CAM) costs of the Cathedral Center. 2013 CAM contribution is $100 \%$ of total cost, per the 2006 transfer of the Cathedral Center property to the Diocese.
21. 2013 budget based on 48 weeks for 3 Bishops @ $\$ 278 /$ wk per Bishop.
22. Represents portion of audit fees allocated to MSF (approximately 2/3).
23. 2013 health benefit costs were included in each salary and benefit line item (see footnote \#16).

## Part 3

## The Reports of Work

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## Reports of the Committees of Convention

## Committee on the Bishop's Address

No action was required for 2012.
Committee on Constitution and Canons
See pages 25 through 33 of the Minutes of Convention in this Journal of Convention for the report.

## Committee on Credentials

See page seven (7) through 22 of this Journal of Convention for the full report.
Committee on the Dispatch of Business
See Appendix A on page 40 of the Minutes of this Convention for the report.
Committee on Resolutions
See pages 35 through 37 of the Minutes of Convention in this Journal of Convention for the report.

Committee on the Rules of Order
There was no report.
Committee on Arrangements
The Meeting of Convention is the report of this Committee.

## Reports of Work

## Significant Action of the Corporation of the Diocese

December 2011 to November 2012
December 2011
Approved the following:

- Acceptance of the following slate of Officers for 2012:
- President, the Right Reverend J. Jon Bruno; First Vice-President, Canon Robert Johnson; Second Vice-President, Canon John Tucker, Jr. ; Secretary, Canon Annette Graw; Treasurer, Canon Larry Sawyer
- Acceptance of appointments to the Board for 2012:
- Assistant Secretary, Canon David Tumilty; Assistant Treasurer, Mr. Ted Forbath; Recording Secretary, Canon Janet Wylie
- Acceptance of appointments of representatives for 2012:
- Diocesan Council, the Reverend Canon Liz Habecker and Canon Annette Graw; Commission on Church Architecture, the Reverend Canon Cindy Voorhees; Audit

Committee, Canon Sue VerBrugghen, Chair; Canon John Tucker, Jr., Canon Robert Johnson, and Canon Larry Sawyer

- Clergy Housing Allowances for 2012 as presented
- 2012 budget for Camp Stevens
- Slate of candidates as Trustees at St. Margaret's Episcopal School, San Juan Capistrano
- 2012 Corporation budget

January 2012
Approved the following:

- Loan refinance request for St. John's, Rancho Santa Margarita
- Church Building Fund loan for St. John's, Corona

Accepted a grant from the Seaman's Church Institute
February 2012
No significant actions were taken at this meeting.

## March 2012

There was no meeting held in March.

## April 2012

Referred the following to the Standing Committee for action:

- Equity Share Agreement between St. Andrew's, Fullerton, and the Rector

Approved the following:

- Name-change for the " borrower" for St. John's, Rancho Santa Margarita
- Sale of the property at Tujunga

May 2012
Recommended approval to the Standing Committee the following:

- Co-tenancy agreement between St. Mark's, Altadena and the Rector
- Lease agreement between St. Michael's, Studio City, and Sunnyside Preschool

Approved the following:

- Clergy Housing Allowances presented

June 2012
Approved the following:

- 2011 Corporation Audit

Recommended approval to the Standing Committee the following:

- Lease agreement between St. Paul's, Ventura, and the County Hospital
- Sale of vacant property at St. Mark's, Los Olivos

July 2012
There was no meeting held in July.

## August 2012 (held electronically)

Approved the refinancing on the Episcopal Residence
September 2012
Approved the following:

- ADA grant request for Church of the Epiphany, Los Angeles
- Slate of candidates as Trustees for St. Margaret's Episcopal School, San Juan Capistrano
- Reduction in the unemployment insurance premium
- Change of signatures for Camp Stevens bank accounts
- Grant of $\$ 21,000$ to Camp Stevens from the Seaman's Institute Account
- Clergy Housing Allowances as presented

October 2012
Approved the following:

- Grant request for St/ Luke's, La Crescenta
- Distribution of funds from Olive Kemp fund to Camp Stevens for camperships
- Pay-off an existing note on a property in Beaumont
- 2013 (version 3) Corporation Budget
- Clergy Housing Allowances for 2013 as presented


## November 2012

Recommended approval to the Standing Committee the following:

- Refinancing and combing two loans for St. Mark's, Upland

Approved the following:

- Grant request for Church of the Epiphany, Los Angeles
- Clergy Housing Allowances 2013 as presented


## Summary of Significant Actions of the Diocesan Council of Convention January 2012 to November 2012

January 2012-June 2012
No significant actions were taken at this meeting.
July 2012—August 2012
There were no meetings held in July and August.
September 2012
No significant actions were taken at this meeting.
October 2012

- Approved the draft of the proposed 2013 Mission Share Fund budget for presentation to the Diocesan Convention
November 2012
No significant actions were taken at this meeting.


## Summary of Significant Actions of the Standing Committee

December 2011 to December 2012

## Standing Committee Action Taken in 2012

This year, through November, one (1) person was approved for Candidacy to the Transitional Diaconate under Canon VIII; four (4) people were approved for ordination to the Transitional Diaconate; and five (5) people were approved for Ordination to the Priesthood. One (1) person was received from another denomination under Canon VI; and one (1) person was approved for Candidacy to the Transitional Diaconate under Canon X.
This year, through November, the Standing Committee approved seven (7) requests referred and recommended by the Corporation of the Diocese. The Standing Committee also approved seven (7) sets of Bylaws and two (2) revised Articles of Incorporation.
The Committee also approved the change in status from Parish to Mission for two congregations. The Standing Committee also consented to the three nominees from Bishop Bruno for the Disciplinary Board.

This year, through November, approval was given to two (2) Dioceses for the election of a Bishop Suffragan; and the Committee gave its consent to the Ordination and Consecration of three (3) new Bishops.
Finally, the newly constituted Standing Committee met on December 8, 2012. The Reverend Betsy Hooper-Rosebrook was elected president for 2013, and Mr. Rex Botengan was elected secretary for 2013. Canon Richard Zevnik was appointed Vice-Chancellor by Bishop Bruno to act as advisor to the Standing Committee on all legal matters referred.

## Reports from the Program Groups

Reports received from the following Program Groups, Institutions, and organizations were published in the Booklet for the 2012 Diocesan Convention:

- Commission on Architecture
- Canterbury Irvine
- Canterbury USC
- Canterbury Westwood
- Program Group on Ministry in Higher Education
- Program Group on AIDS/HIV
- Program Group on Asian American Ministry (EAM/LA)
- Program Group on Christian Formation and Education
- Program Group on LGBT Ministry
- The Girls' Friendly Society (GFS, LA)
- The General Convention Deputation


## Part 4 Statistics of Parishes and Missions from 2011

Vital Statistics 79
Financial Statistics 89
)
Attendance









Attendance


Gity



| City | Church Name |
| :--- | :--- |
| Westchester | Holy Nativity |
| Whittier | St. Mathias' |
| Whittier | St. Stephen's |
| Wilmington | St. John/Holy Child |
| Wimnetka | St. Martin's |
| Woodland Hills | Prince of Peace |
| Yucaipa | St. Alban's |
| Yucca Valley | St. Joseph's |

2011 Vital Statistics of the Parishes and Missions of the Diocese











2011 Financial Statistics of the Parishes and Missions of the Diocese




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2011 Financial Statistics of the Parishes and Missions of the Diocese









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## Part 5

## The Independent Audit Report Report of Windes \& McLaughry

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Financial Statements
December 31, 2011 and 2010

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Windes \& McClaughry
accountancy Corporation
Landmark Square

111 West Ocean Boulevard
Twenty-Second Floor
Long Beach, CA 90802


# INDEPENDENT AUDITORS' REPORT 

## To the Board of Directors

The Protestant Episcopal Church in the Diocese of Los Angeles
We have audited the accompanying statements of assets, liabilities, and net assets modified cash basis of The Protestant Episcopal Church in the Diocese of Los Angeles, a California nonprofit religious corporation, as of December 31, 2011, and the related statements of revenue, expenses, and change in net assets - modified cash basis and functional expenses - modified cash basis for the year then ended. These financial statements are the responsibility of the Corporation's management. Our responsibility is to express an opinion on these financial statements based on our audit. The prior year summarized comparative information has been derived from the December 31, 2010 financial statements of The Protestant Episcopal Church in the Diocese of Los Angeles, in our report dated June 2, 2011, we expressed an unqualified opinion on those financial statements

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, these financial statements were prepared on the modified cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and net assets of the Corporation as of December 31, 2011, and its revenue, expenses, and change in net assets for the year then ended, on the basis of accounting described in Note 1.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The additional information on pages 18 and 19 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audits of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.


Long Beach, California
June 6, 2012

# THE PROTESTANT EPISCOPAL CHURCH IN THE DIOCESE OF LOS ANGELES 

## STATEMENTS OF ASSETS, LIABILITIES, AND NET ASSETS MODIFIED CASH BASIS



## LIABILITIES AND NET ASSETS

| LiAbilities |  |  |
| :---: | :---: | :---: |
| Accounts payable and accrued expenses | \$ 2,672,301 | \$ 1,743,964 |
| Funds held for others | 368,023 | 343,229 |
| Notes payable | 1,793,397 | 1,864,516 |
| Total Liabilities | 4,833,721 | 3,951,709 |
| COMMITMENTS AND CONTINGENCIES (Note 11) |  |  |
| NET ASSETS |  |  |
| Unrestricted net assets: |  |  |
| Undesignated | 41,265,153 | 41,803,891 |
| Board designated | 1,036,330 | 506,606 |
|  | 42,301,483 | 42,310,497 |
| Restricted net assets: $\quad$ |  |  |
| Temporarily | 436,619 | 565,852 |
| Permanently | 398,133 | 398,133 |
|  | 834,752 | 963,985 |
| Total Net Assets | 43,136,235 | 43,274,482 |
| TOTAL LIABILITTES AND NET ASSETS | \$47,969,956 | \$ 47.226.191 |

See Independent Auditors' Report
The accompanying notes are an integral part of these financial statements.

THE PROTESTANT EPISCOPAL CHURCH IN THE DIOCESE OF LOS ANGELES

## STATEMENT OF REVENUE, EXPENSES, AND CHANGE IN NET ASSETS MODIFIED CASH BASIS <br> FOR THE YEAR ENDED DECEMBER 31, 2011 WITH COMPARATIVE TOTALS FOR 2010

|  | Unrestricted |  | Temporarily Restricted |  | Permanently Restricted | Total |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | 2011 |  |  | 2010 |
| REVENUES, GAINS, AND OTHER SUPPORT |  |  |  |  |  |  |  |  |  |
| Mission Share (MSF) |  |  |  |  | \$ | 3,932,303 |  | \$ | 3,932,303 | \$ | 3,925,052 |
| Contributions | \$ | 1,454,184 |  |  |  |  | 1,454,184 |  | 868,728 |
| Program support |  | 134,499 |  |  |  |  | 134,499 |  | 141,892 |
| Other receipts |  | 203,492 |  | 11,115 |  |  | 214,607 |  | 222,470 |
| Rental income |  | 191,799 |  |  |  |  | 191,799 |  | 191,637 |
| IRIS - refugee relocation |  | 642,911 |  |  |  |  | 642,911 |  | 1,252,420 |
| Interest and dividend income |  | 124,336 |  |  |  |  | 124,336 |  | 131,079 |
| Realized and unrealized gains (losses) on investments, net |  | 177,861) |  |  |  | $($ | 177,861) |  | 543,318 |
| Net assets released from restrictions |  | 4,072,651 |  | 4,072,651) |  |  |  |  |  |
| Total Revenues, Gains, and Other Support |  | 6,646,011 |  | 129,233) |  |  | 6,516,778 |  | 7,276,596 |
| EXPENSES |  |  |  |  |  |  |  |  |  |
| IRIS - refugee relocation |  | 559,592 |  |  |  |  | 559,592 |  | 1,382,683 |
| World and national missions |  | 826,036 |  |  |  |  | 826,036 |  | 900,590 |
| The Bishop's office |  | 842,736 |  |  |  |  | 842,736 |  | 755,428 |
| Uncollectible receivables expense |  | 124,404 |  |  |  |  | 124,404 |  | 66,815 |
| Missions and congregational development |  | 794,931 |  |  |  |  | 794,931 |  | 772,156 |
| Mission mortgage grant |  | 137,317 |  |  |  |  | 137,317 |  | 151,167 |
| Administration, finance, and unemployment benefits program |  | 489,618 |  |  |  |  | 489,618 |  | 732,036 |
| Human resources and professional standards |  | 52,375 |  |  |  |  | 52,375 |  | 49,367 |
| Communications |  | 227,013 |  |  |  |  | 227,013 |  | 198,469 |
| Diocesan operation ministries support |  | 660,384 |  |  |  |  | 660,384 |  | 610,384 |
| Interest expense |  | 100,066 |  |  |  |  | 100,066 |  | 102,888 |
| Youth, camp and college ministries |  | 268,715 |  |  |  |  | 268,715 |  | 242,168 |
| Beneficiaries |  | 221,239 |  |  |  |  | 221,239 |  | 232,697 |

See Independent Auditors' Report
The accompanying notes are an integral part of these financial statements.

THE PROTESTANT EPISCOPAL CHURCH IN THE DIOCESE OF LOS ANGELES

## STATEMENT OF REVENUE, EXPENSES, AND CHANGE IN NET ASSETS MODIFIED CASH BASIS

FOR THE YEAR ENDED DECEMBER 31, 2011
WITH COMPARATIVE TOTALS FOR 2010
(CONTINUED)

the protestant episcopal church STATEMENT OF FUNCTIONAL EXPENSES - MODIFIED CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2011
WITH COMPARATIVE TOTALS FOR 2010
 See Independent Auditors' Report
The accompanying notes are an integral part of these financial statements.

# THE PROTESTANT EPISCOPAL CHURCH IN THE DIOCESE OF LOS ANGELES 

# NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2011 AND 2010 

## NOTE 1 - Organization and Summary of Significant Accounting Policies

## Organization

The Protestant Episcopal Church in the Diocese of Los Angeles (the Corporation) is a nonprofit religious corporation supporting the needs and ministry of the Episcopal Diocese of Los Angeles (the Diocese) located in Santa Barbara, Ventura, Los Angeles, Orange, San Bernardino and Riverside counties. Missions and parishes contribute a percentage of their receipts to the Diocese which, through the Corporation, funds various grants and programs and contributes to The Domestic and Foreign Missionary Society of the Protestant Episcopal Church in the United States of America (DFMS). The Corporation provides ministry services not carried out at the congregational level, social services within the Diocese, and certain administrative services for missions and parishes.

All mission church properties are reflected on the Corporation's accompanying financial statements or the financial statements of The Bishop of the Protestant Episcopal Church, a Corporation Sole (Corporation Sole). Certain parish properties are reflected on the financial statements of either entity. According to canon law and court precedent, all church properties are held in trust for the larger Church. The church properties on the Corporation's accompanying financial statements are generally valued at original cost. The Corporation's financial statements exclude encumbrances to church properties, including the church properties reflected on the Corporation's financial statements since the mission church or the parish is the borrower. The accompanying financial statements do not include the operating activities of mission churches or parishes.

## Basis of Accounting

The accounting policies of the Corporation conform to the modified cash basis of accounting. Consequently, certain revenue and the related assets are recognized when received rather than when earned and certain expenses are recognized when paid rather than when the obligation is incurred. In addition, the Corporation does not record depreciation on property and has not consolidated missions and parishes. Recognizing depreciation and consolidating controlled entities may have been necessary to conform to generally accepted accounting principles.

# THE PROTESTANT EPISCOPAL CHURCH IN THE DIOCESE OF LOS ANGELES 

## NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2011 AND 2010

## NOTE 1 - Organization and Summary of Significant Accounting Policies (Continued)

## Cash and Cash Equivalents

All highly liquid investments with initial maturities of three months or less are considered to be cash equivalents. As of December 31, 2011 and 2010, and at various times during the years then ended, the Corporation had cash and cash equivalents in financial institutions in excess of federally insured limits.

## Pledges Receivable

Pledges receivable are stated at the amount management expects to collect from outstanding balances and are all due within one year. Management provides for probable uncollectible amounts through a charge to uncollectible receivables expense and a credit to a valuation allowance based on its assessment of the current status of individual accounts. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to pledges receivable.

## Investments

The Corporation's investments consist of share subscriptions of the Diocesan Investment Trust of the Diocese of Los Angeles (DIT). Investments are presented at fair value in the statements of assets, liabilities, and net assets - modified cash basis. Fair value is determined based on the quoted market prices of the underlying securities within the DIT, which represents the net asset value, a practical expedient to fair value, of the DIT shares held by the Corporation. Unrealized gains and losses are included in the statements of revenue, expenses, and change in net assets - modified cash basis.

# THE PROTESTANT EPISCOPAL CHURCH IN THE DIOCESE OF LOS ANGELES 

## NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2011 AND 2010

## NOTE 1 - Organization and Summary of Significant Accounting Policies (Continued)

## Investments (Continued)

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date (exit price). US GAAP classifies the inputs used to measure fair value into the following hierarchy:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities. Level 2: Unadjusted quoted prices in active markets for similar assets or liabilities, or unadjusted quoted prices for identical or similar assets or liabilities in markets that are not active, or inputs other than quoted prices that are observable for the asset or liability.
Level 3: Unobservable inputs for the asset or liability.
The net asset value per DIT unit is based on the closing market prices and accruals of the securities in the DIT's portfolio, or total value of the DIT fund divided by the number of units currently issued and outstanding. These inputs are classified as level 1 inputs in the fair value hierarchy.

## Property and Equipment

Property and equipment are recorded at cost if purchased, and at fair market value if donated. Major improvements are capitalized while maintenance and repairs, which do not improve or extend the life of the respective assets, are expensed currently. The Corporation does not provide for depreciation on its property and equipment.

## Contributions

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and nature of any donor restrictions.

The Corporation reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted assets and reported in the statements of revenue, expenses, and change in net assets - modified cash basis as net assets released from restrictions.

# THE PROTESTANT EPISCOPAL CHURCH IN THE DIOCESE OF LOS ANGELES 

# NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2011 AND 2010 

## NOTE 1 - Organization and Summary of Significant Accounting Policies (Continued)

## IRIS - Refugee Relocation Program

The Corporation receives funding from the US Department of State Bureau of Population, Refugees, and Migration. The funding is used for reception and placement of refugees approved for admission in the United States. This revenue is recorded as unrestricted support.

## Functional Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the accompanying statements of revenue, expenses, and change in net assets - modified cash basis. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

## Income Taxes

The Corporation is a nonprofit corporation exempt under Internal Revenue Code Section 501(c)(3) and the related California code section. The Corporation recognizes the financial statement benefit of tax positions, such as its filing status as tax-exempt, only after determining that the relevant tax authority would more likely than not sustain the position following examination. The Corporation is subject to potential income tax audits on open tax years by any taxing jurisdiction in which it operates. The statute of limitations for federal and California state purposes is generally three and four years, respectively.

## Management Estimates

Management uses estimates and assumptions in preparing these financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could vary from the estimates that were used. The current economic environment has increased the degree of uncertainty inherent in these estimates and assumptions.

# THE PROTESTANT EPISCOPAL CHURCH IN THE DIOCESE OF LOS ANGELES 

## NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2011 AND 2010

## NOTE 1 - Organization and Summary of Significant Accounting Policies (Continued)

## Comparative Totals

The consolidated financial statements include certain prior-year summarized financial information in total, but not by net asset class. Accordingly, such financial information should be read in conjunction with the Corporation's financial statements for the year ended December 31, 2010 from which the summarized financial information was derived.

## NOTE 2 - Investments

Investments represent the Corporation's respective beneficial ownership of a portfolio of various securities managed by the DIT. The DIT's portfolio includes publicly traded US and International equities, fixed income securities, and other securities. As indicated in Note 1, inputs used to measure fair value are classified as Level 1. The cost and fair value of the Corporation's investments are as follows:

| December 31, 2011 |  | December 31, 2010 |  |
| :---: | :---: | :---: | :---: |
| Cost | Fair Value | Cost | Fair Value |
| \$ 3,819,146 | \$ 5,122.092 | \$ 3,936,141 | \$ 5,592,391 |

The following schedule summarizes the investment return and its classification in the statements of revenue, expenses, and change in net assets - modified cash basis:

|  | For the Year Ended December 31, |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | 2011 |  | 2010 |  |
| Realized and unrealized gains (losses) on investments, net | (\$ | 177,861) | \$ | 543,318 |
| Interest and dividend income |  | 124,336 |  | 131,079 |
| Total investment returns | (\$ | 53,525) | \$ | 674.397 |

# THE PROTESTANT EPISCOPAL CHURCH IN THE DIOCESE OF LOS ANGELES 

## NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2011 AND 2010

## NOTE 3 - Loans Receivable from Missions and Parishes

Loans receivable from missions and parishes consist of several notes and promises to pay with interest rates ranging from $0 \%$ to $5 \%$ per annum and various payment arrangements and due dates. Management provides for probable uncollectible amounts through a charge to uncollectible receivables expense and a credit to a valuation allowance based on its assessment of the current status of individual accounts. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to loans receivable.

## NOTE 4 - Note Receivable

The note receivable consists of a promissory note from a retired Bishop of the Diocese. The note is secured by the retired Bishop's residence and is receivable in yearly payments of principal of $\$ 48,000$ and interest of $3 \%$ per annum. Final payment is due August 2015.

NOTE 5 - Property and Equipment
Property and equipment consists of the following:

|  | December 31, |  |
| :--- | ---: | ---: | ---: |
|  | $\mathbf{2 0 1 1}$ | $\mathbf{2 0 1 0}$ |
| Cathedral Center | $\$ 11,569,493$ | $\$ 11,569,493$ |
| Parishes | $6,514,188$ | $6,514,188$ |
| Missions | $13,664,321$ | $13,269,283$ |
| Episcopal residence | $1,703,243$ | $1,703,243$ |
| Other property | $\boxed{4,275,658}$ | $4,273,558$ |
|  |  |  |
| Total property and equipment | $\$ 37,726,903$ | $\$ 37,329,765$ |

# THE PROTESTANT EPISCOPAL CHURCH IN THE DIOCESE OF LOS ANGELES 

## NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2011 AND 2010

## NOTE 6 - Notes Payable

Notes payable were incurred for the benefit of missions and parishes in the Diocese. The missions and parishes have agreed to reimburse the Corporation for payments made or pay the obligations directly to the lenders. Notes payable consists of the following:

December 31,

|  |  |  |
| :---: | :---: | :---: |
|  | 2011 | 2010 |
| Mortgage payable, secured by deed of trust on the Episcopal residence, due in monthly installments including interest at $5.875 \%$ per annum through March 2033 | \$ 831,564 | \$ 851,162 |
| Mortgage payable, secured by deed of trust on the Beaumont property, due in monthly installments including interest at $5.5 \%$ per annum through August 2018 | 902,218 | 934,183 |
| Various notes payable to Episcopal Church Building Fund, unsecured, payable in various monthly installments and various interest rates from $7.25 \%$ to $8.0 \%$ per annum through various due dates through June 2014 | 59,615 | 79,171 |
| Total notes payable | \$1,793,397 | \$1,864,516 |
| Future maturities of notes payable are as follows: |  |  |
| Year Ending December 31, |  |  |
| 2012 \$ | 75,569 |  |
| 2013 | 80,304 |  |
| 2014 | 77,049 |  |
| 2015 | 64,586 |  |
| 2016 | 68,327 |  |
| Thereafter | 1,427,562 |  |

$\$ 1,793.397$
Interest expense was $\$ 100,066$ and $\$ 102,888$ for 2011 and 2010, respectively.

# THE PROTESTANT EPISCOPAL CHURCH IN THE DIOCESE OF LOS ANGELES <br> NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2011 AND 2010 

## NOTE 7 - Board Designated Unrestricted Net Assets

The Corporation is self-insured for unemployment benefits. Unrestricted net assets in the amount of $\$ 1,036,330$ and $\$ 506,606$ have been designated by the Board of Directors for unemployment benefits as of December 31, 2011 and 2010, respectively.

## NOTE 8 - Temporarily Restricted Net Assets

Temporarily restricted net assets are available for the following purposes:

|  | December 31, |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | 2011 |  | 2010 |  |
| White-Perkins activities | \$ | 87,437 | \$ | 87,839 |
| Episcopate Endowment activities |  |  |  | 32,230 |
| Episcopal Residence activities |  | 244,852 |  | 244,852 |
| Wadleigh activities |  |  |  | 9,716 |
| Virginia Marting Trust activities |  |  |  | 81,886 |
| Callahan Aids activities |  | 75,814 |  | 80,813 |
| Allen activities |  | 28,516 |  | 28,516 |
| Total temporarily restricted net assets | \$ | 436,619 | \$ | 565,852 |

## NOTE 9 - Permanently Restricted Net Assets

Permanently restricted net assets are restricted to investment in perpetuity, the income from which is expendable to support the following as of December 31, 2011 and 2010:

Episcopate Endowment activities
Franklin Educational activities
Episcopal Residence activities
Total permanently restricted net assets
\$ 229,753
139,573
28,807
$\$ \quad 398,133$

# THE PROTESTANT EPISCOPAL CHURCH IN THE DIOCESE OF LOS ANGELES 

## NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2011 AND 2010

## NOTE 10 - Employee Benefit Programs

The Corporation participates in defined benefit and defined contribution retirement plans administered by the Church Pension Fund (the Fund), which covers substantially all employees.

The Fund is a single corporate legal entity composed of approximately 8,000 fund participants, 6,000 retirees and 7,300 churches. In addition to the national scope of this organization, actuarial data is further obscured by the fact that most fund participants are employed by multiple churches over the life of their service. Accordingly, it is not practical for an actuary to compute accumulated and projected benefit obligations for individual fund participants on a church-by-church basis. The Corporation contributed approximately $\$ 135,000$ and $\$ 138,000$ ( $18 \%$ of eligible compensation) to the clergy defined benefit pension plan for the years ended December 31, 2011 and 2010, respectively.

The Corporation also funds defined benefit and defined contribution pension plans covering lay persons employed by the Corporation. The Corporation contributes $9 \%$ of eligible employee compensation. Contributions by the Corporation to the lay employee pension plans amounted to approximately $\$ 142,000$ and $\$ 145,000$ for the years ended December 31, 2011 and 2010, respectively.

## NOTE 11 - Commitments and Contingencies

The Corporation is periodically subject to claims and lawsuits which arise in the ordinary course of its activities. In the opinion of management, all such matters are adequately covered by insurance or, if not so covered, are without merit, or the disposition of such claims and lawsuits will not be material in relation to the Corporation's financial position.

# THE PROTESTANT EPISCOPAL CHURCH IN THE DIOCESE OF LOS ANGELES 

## NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2011 AND 2010

## NOTE 12 - Related-Party Transactions

The Corporation is related to the Corporation Sole and affiliated parishes and missions within the Diocese. The Corporation Sole and affiliated parishes and missions provide the Corporation with funding for administrative operations. Facilities and administrative service expenses common to the Corporation and the Corporation Sole are shared under a formula which is reviewed annually. At December 31, 2011, $\$ 2,335,304$ was due from Corporation Sole for amounts due under the facilities, credit, and administrative services sharing arrangement. Upon resolution and subsequent actions relative to certain ongoing property cases, the amount due will be fully reimbursed and the proceeds received from Corporation Sole will be utilized for repaying the balance due DFMS totaling $\$ 2,389,595$ which is classified in accounts payable.

## NOTE 13 - Noncash Contributions

During the year ended December 31, 2011, St. John's Church, San Bernardino completed the parish de-incorporation process in March 2011. The title company recorded the grant deeds to the Corporation in September 2011. The properties assessment values were $\$ 353,281$ for the church and parish hall and $\$ 41,757$ for the residence. Management has recorded the assessment value as an unrestricted contribution and classified the property as a mission property.

In 2011, the Corporation also received a contribution of a cemetery burial lot located in Evergreen Cemetery, Los Angeles. Management recorded an unrestricted contribution of $\$ 2,100$ based on the historical cost of the lot.

During the year ended December 31, 2010, the Corporation received a contribution of a condominium. The property is located in Stanton, California. The property was appraised for $\$ 209,501$ in April 2010. Management has recorded the appraised value as an unrestricted contribution and classified the property as other property.

# THE PROTESTANT EPISCOPAL CHURCH IN THE DIOCESE OF LOS ANGELES 

## NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2011 AND 2010

## NOTE 14 - Prior-Period Adjustment

As indicated in Note 1, all mission church properties are reflected on the Corporation's accompanying financial statements or the statements of the Corporation Sole. Certain parish properties are reflected on the financial statements of either entity.

In 2010, the Corporation began a multi-year project to review church properties to ensure the accompanying financial statements include all properties vested in the name of the Corporation. During 2011, management determined that two properties were vested in the name of the Corporation but had been excluded from the financial statements. The assessed value of the two properties totaled $\$ 1,555,686$.

The additions of these properties resulted in a $\$ 1,555,686$ increase to Property and Equipment and Unrestricted Net Assets as of January 1, 2010 in the accompanying financial statements.

## NOTE 15 - Subsequent Events

In preparing these financial statements, the Corporation has evaluated events and transactions for potential recognition or disclosure through June 6, 2012, the date financial statements were available to be issued for the year ended December 31, 2011.

## THE PROTESTANT EPISCOPAL CHURCH IN THE DIOCESE OF LOS ANGELES

## SCHEDULE OF PROPERTY AND EQUIPMENT <br> DECEMBER 31, 2011

| Location | Description | Valuation Basis | Valuation Amount |
| :---: | :---: | :---: | :---: |
| Cathedral center |  |  |  |
| Building - 840 Echo Park Ave. <br> Land - 840 Echo Park Ave. <br> Land - 860 Echo Park Ave. | Building, furniture, and fixtures Land <br> Land | $\begin{aligned} & \mathrm{C} \\ & \underset{\mathrm{C}}{ } \end{aligned}$ | $\begin{array}{rr} \$ \quad 9,918,729 \\ 1,330,000 \\ 320,764 \end{array}$ |
| Total Cathedral Center |  |  | 11,569,493 |
| PARISHES |  |  |  |
| Laguna Hills, St. George's | Land and church | C | 56,500 |
| Los Angeles - St. Bede's | Land and house Land and church | $\begin{aligned} & \mathrm{C} \\ & \mathrm{C} \end{aligned}$ | $\begin{array}{r} 22,345 \\ 223,036 \end{array}$ |
| San Juan Capistrano - St. Margaret's | Church and school Headmaster's House | $\stackrel{\mathrm{C}}{\mathrm{C}}$ | $\begin{aligned} & 4,346,932 \\ & 1,540,000 \end{aligned}$ |
| Santa Clarita - St. Stephen's | Land Church and educational facility | $\underset{\mathrm{C}}{\mathrm{C}}$ | $\begin{array}{r} 101,529 \\ 223,846 \\ \hline \end{array}$ |
| Total Parishes |  |  | 6,514,188 |
| MISSIONS |  |  |  |
| Agoura - Church of the Epiphany | Land and improvements | C | 1,290,047 |
| Big Bear - St. Columba's | Land and church | C | 28,426 |
| Glendale - Magdalene | Church, parish hall, and Sunday school Office | $\begin{aligned} & \mathrm{A} \\ & \mathrm{~A} \end{aligned}$ | $\begin{array}{r} 356,069 \\ 40,059 \end{array}$ |
| Hesperia - St. Hillary's | Land and buildings Land and buildings | $\stackrel{\mathrm{C}}{\mathrm{C}}$ | $\begin{array}{r} 185,900 \\ 90,947 \end{array}$ |
| Irvine - St. Andrew's | Land <br> Church and improvements | $\underset{\mathrm{C}}{\mathrm{C}}$ | $\begin{aligned} & 182,234 \\ & 608,344 \end{aligned}$ |
| La Crescenta - |  |  |  |
| La Verne - St. John's | Land <br> Parish hall | $\begin{aligned} & \mathrm{C} \\ & \mathrm{C} \end{aligned}$ | $\begin{array}{r} 25,407 \\ 77,361 \end{array}$ |
| Lake Arrowhead - St. Richard's | Land Building | $\begin{aligned} & \mathrm{C} \\ & \mathrm{C} \end{aligned}$ | $\begin{array}{r} 90,529 \\ 444,471 \end{array}$ |
| Rancho Santa Margarita Saint John Chrysostom | Land and buildings | C | 4,329,158 |
| San Bernardino - St. John's | Church and Parish Hall Residence | $\stackrel{\mathrm{A}}{\mathrm{~A}}$ | $\begin{array}{r} 353,281 \\ 41,757 \end{array}$ |
| Tujunga - Church of the Ascension | Land and church | A | 230,300 |
| Total Missions |  |  | 13,664,321 |

# THE PROTESTANT EPISCOPAL CHURCH IN THE DIOCESE OF LOS ANGELES <br> <br> SCHEDULE OF PROPERTY AND EQUIPMENT <br> <br> SCHEDULE OF PROPERTY AND EQUIPMENT <br> <br> DECEMBER 31, 2011 <br> <br> DECEMBER 31, 2011 <br> <br> (Continued) 

 <br> <br> (Continued)}

| Location | Description | Valuation Basis | Valuation Amount |
| :---: | :---: | :---: | :---: |
| EPISCOPAL RESIDENCE |  |  |  |
| Los Angeles | Land and buildings | C | 1,703,243 |
| Total Episcopal Residence |  |  | 1,703,243 |
| OTHER PROPERTY |  |  |  |
| Camp Stevens, Julian, San Diego County | Land | C | 698350 |
|  | Land | $\stackrel{C}{C}$ | 214,928 |
|  | Land | C | 163,800 |
|  | Land | C | 119,250 |
|  | Land | C | 52,500 |
|  | Banner Road property | C | 81,000 |
|  | Mobile home | C | 60,000 |
|  | Vicarage | C | 20,262 |
| Copper Mountain, SB County | Lot (11 lots) | A | 37,026 |
| Condo, Stanton | Condominium | A | 209,501 |
| Beaumont (Cherry Valley), Riverside County | Land and building | C | 2,600,752 |
| Kern County | Undivided $1 / 10^{\text {dh }}$ interest in mineral rights | C | 52 |
| Los Angeles | Evergreen Cemetery burial plot | C | 2,100 |
| Ventura County | Lots 3 and 4, Sec. T4N, R1OW, 62.29 acres | C | 450 |
| Yucca Valley | Land (from Cath Corp, 5 acres) | A | 15,686 |
| Renville County, North Dakota | Mineral interest | C | 1 |
| Total Other Property |  |  | 4,275,658 |
| Total Property and Equipment |  |  | \$ 37,726,903 |
| Valuation symbols: A - Appraisal | Cost I-Insurance valuation |  |  |

## Part 6

## The Corporation of the Diocese

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## Articles of Incorporation

Of the Protestant Episcopal Church

## In the Diocese

(as amended through December 6th, 1986)

KNOW ALL MEN BY THESE PRESENT, that THE PROTESTANT EPISCOPAL CHURCH IN THE DIOCESE, is hereby incorporated under the provisions of Section six hundred and four (604), Title twelve (12) of Part four (4) of "The Civil Code" of the State of California.
And we hereby certify:
FIRST: That the name of the said Corporation shall be "THE PROTESTANT EPISCOPAL CHURCH IN THE DIOCESE."

SECOND: That the purposes for which it is formed are: to take, receive, acquire, hold, manage and administer property, funds and money of and for the use of said Church, and of and for the use of its constituent Parishes, Missions and congregations, whether such property, money or funds be acquired or held for the use of Churches, parsonages, hospitals, schools, colleges, orphan asylums, homes, cemeteries or for other religious, benevolent or educational purposes.

THIRD: That the place where its principal business is to be trans-acted is the City of Los Angeles, Los Angeles County, in the State of California.
FOURTH: That the term for which it is to exist is perpetual.
(By Amendment to the Articles of Incorporation the term of the Corporation of the Diocese was extended perpetually by Certificate of the Secretary of State, dated April 24, 1941.)
FIFTH: The authorized number of Directors is nine and the names and residences of its Directors who have been elected for the first year are as follows, to wit:

| NAMES | RESIDENCES |
| :--- | :--- |
| Joseph Horsfall Johnson | Pasadena |
| B.W.R. Taylor | Los Angeles |
| J.F. Towell | Los Angeles |
| A.G.L. Trew | Los Angeles |
| H.T. Lee | Los Angeles |
| J. E. Cowles | Los Angeles |

SIXTH: The pecuniary profit not being its object, it has no capital or capital stock.
SEVENTH: That the said PROTESTANT EPISCOPAL CHURCH IN THE DIOCESE is now, and was, on the 25th day of May, 1898, a Church and religious association in this State, composed of more than two constituent Parishes and Missions having a common representative legisla-tive [sic] body, to wit, an Annual Convention. That on the said last named day, the said Annual Convention of said Church was regularly convened and organized at St. John's Church, in the City of Los Angeles, County of Los Angeles, State of California, with the undersigned, Joseph Horsfall Johnson, as its presiding officer, and the undersigned Milton C. Dutton as its secretary.

EIGHTH: The property of this corporation is irrevocably dedicated to religious, charitable, scientific, hospital, schools of less than collegiate grade or nursery school purposes and upon liquidation, dissolution or abandonment of this corporation, this corporation being the owner, shall be distributed to a fund or foundation or corporation organized and operated for religious, charitable, scientific, hospital, schools of less than collegiate grade or nursery school purposes (such as, if it then is within the foregoing description, The Domestic and Foreign Missionary Society of the National Church, a nonprofit corporation incorporated under the laws of the State of New York [sic], but such dedication shall not be construed as to prohibit the sale, exchange or other disposition of property for the purpose of gaining other property for use for the same or similar religious, charitable, scientific, hospital, schools of less than collegiate grade or nursery school purposes.
That the said Convention being so organized did then and there elect and by resolution duly determine to incorporate the said Church under the provisions of Section 604, Title XII, Part IV, of "The Civil Code," and that the name of the proposed Corporation should be "THE PROTESTANT EPISCOPAL CHURCH IN THE DIOCESE," and that the purpose for which it was to be formed was to take, receive, acquire, hold, manage and administer property, funds and money of and for the sue of said Church, and of and for the use of its constituent Parishes, Missions and congregations, whether such property, money or funds be acquired or held for the use of Churches, parsonages, hospitals, schools, colleges, orphan asylums, homes, cemeteries or for other religious, benevolent or educational purposes, and that the place where its principal business was to be transacted was the City of Los Angeles, County of Los Angeles, in the State of California, and the term for which it was to exist was fifty years, and that the number of its Directors should be seven.
That the said Convention did then and there elect seven Directors of said Corporation to serve for the first year, and that the following persons were elected as such Directors, viz:

Joseph Horsfall Johnson
A.G.L. Trew
B.W.R. Taylor
H.T. Lee
J. F. Towell
J.E. Cowels
T.L. Winder

That the said proceedings of said Convention were all duly held in accordance with the Constitution, Canons, rules and regulations governing the other proceedings of said Convention, and a majority of the members of said Convention voted for the said Directors, that the election thereof was by ballot, and the persons above named were duly and regularly elected. That the undersigned as presiding officer and secretary of said Convention were then and there, by a resolution thereof, directed to cause to be prepared and to sign and acknowledge steps to accomplish the due incorporation of said Church as a religious Corporation under the provisions of Section 604, Title XII, Part IV, of the "Civil Code" of California.

Witness our hands, at Los Angeles, this 25th day of May 1898.
(Signed) Joseph Horsfall Johnson, President
(Signed) Milton C. Dotten, Secretary

## STATE OF CALIFORNIA COUNTY OF LOS ANGELES\} SS

ON THIS 26th day of May, in the year of our Lord, one thousand eight hundred and ninety-eight, before me, John McConnachie, a Notary Public in and for the County of Los Angeles, duly commissioned, and sworn, personally appeared Joseph Horsfall Johnson, know [sic] to me to be the President, and Milton C. Dotten, known to me to be the Secretary, respectively, of the Annual Convention of the Protestant Episcopal Church in the Diocese, mentioned in the annexed instrument as convened at St. John's Church in said City and County, and also know to me to be the individuals described in, and who executed the within and annexed instrument, and they acknowledge to me that, as such president and secretary, they respectively executed the same.
IN WITNESS THEREOF, I have hereunto set my hand and affixed my official seal, at my office, in the County of Los Angeles, the day and year in this certificate first above written.
(NOTARIAL SEAL)

John McConnachie, Notary Public

State of California
County of Los Angeles
No. 2533
I, T.E. NEWLIN, County Clerk and ex officio Clerk of the Superior Court, do hereby certify the foregoing to be a full, true and correct copy of the original Article of Incorporation of "The Protestant Episcopal Church in the Diocese" on file in my office, and that I have carefully compared the same with the original.
In Witness Whereof, I have hereunto set my hand and affixed the seal of the Superior Court, this 27th day of May, 1898.

# By-laws of the Protestant Episcopal Church In the Diocese of Los Angeles <br> A Corporation 

## Article |

Corporation Powers
The corporate powers, business and property of this Corporation shall be exercised, conducted and controlled by a Board of Nine Directors, each of who shall be at the time of his or election a communicant of the Church in the Diocese, and one who shall be the Bishop of the Diocese, ex-officio. Five Directors shall constitute a quorum for the transaction of business.

## Article II

## Election of Directors

The Directors shall be elected by ballot during the session of the Annual Diocesan Convention to serve for three years until their successors are elected and qualified, subject to the provision of Canon XXII, Section 90. The Secretary of the Convention shall notify the Directors personally or by mail of their election, and shall at the same time notify them that a meeting will be held at a time and place named in the notice to effect an organization of the Board.

## Article III

Organization of Directors
At the time and place mentioned by the Secretary of Convention in his notice to them of their election, or at a time and place agreed upon by the Directors, they shall meet and organize by the election of a President, First Vice-President, a Second Vice-President, and Secretary (who must be Directors) and a Treasurer, who need not be one of their number, but who must be a communicant of the Protestant Episcopal Church in the Diocese of Los Angeles, At the same meeting, they shall by resolution fix the place in the City of Los Angeles which shall be the principal place of business of the Corporation and where the meeting of the Directors will be held. They shall likewise determine the number and times of their regular meetings, one of which shall be held not more than two weeks prior to the opening day of the Diocesan Convention. Any vacancy occurring in the Board of Directors shall be filled by the Board at a regular meeting thereof, or at a special meeting called for that purpose.

At the organization meeting or any subsequent meeting, the Board of Directors may elect an Executive Committee from among its members, consisting of not less than five Directors and shall fix the duties, authorities and responsibilities of said Committee; three members of said Committee shall constitute a quorum of said Committee, which shall serve until the next organization meeting of the corporation.

At the organization meeting, or at any subsequent meeting, the Board of Directors may appoint an Assisting Secretary, whose duties shall be those which are assigned to him by the by the Board of Directors or the Secretary from time to time.

## Article IV

Duties of the Directors
The Directors shall enter upon, take possession of, receive, hold, and administer for the use of the Protestant Episcopal Church in the Diocese of Los Angeles, and subject to its Constitution, Canons, Rules, and Regulations, all property which the said Church now owns or may acquire or become entitled to , excepting such property, money, or fund as are now or may hereafter be, otherwise provided for or disposed of under the Constitution, Canons, Rules, and Regulations of said Church, or held by others upon trusts created by the donors thereof, or by operation of law. For purposes of investment, all the Permanent Funds of the Diocese may be consolidated into one in order to give each of the Permanent Funds more diversified investments than would be possible if the same were invested separately, the interest earnings thereon to be paid, pro rata, to the several finds; and a y profits of accumulations arising from such investments shall be charged on the books of the Corporation to the several funds, pro rata, and any loss or shrinkage of such investments shall be charged on the books of the Corporation, likewise pro rata, to the several funds. And they shall likewise enter upon, take possession of, receive, hold and administer for the use of Parishes, Missions, and Congregations of said Church, and subject to the Constitution, Canons, Rules, and Regulations of said Church, all property granted or entrusted to the Corporation for the use of such Parishes, Missions or Congregations, whether such property, money or funds be acquired or held for the use of Churches, parishes, hospitals, schools, colleges, orphan asylums, homes, cemeteries, or other religious, benevolent, or educational purposes; provided that before accepting deed of property in trust for any Mission, or Congregation, the Directors be furnished with a satisfactory certificate or abstract of title, showing good title in the grantor; and provided, that said Corporation shall not mortgage or alienate any real estate held for any of the purposes aforesaid without the consent of the Bishop and Standing Committee, and provide, further, that all Churches held by the said Corporation shall be used exclusively for the worship and religious services of the Protestant Episcopal Church, and according to the Constitution, Canons, Rules, and Regulations thereof. They shall cause to be kept a complete record of all their acts and proceedings, and shall present to the Annual Convention a report and full statement of the acts and proceedings, and of the property acquired, received, disposed of, and held by them.

## Article V

The Secretary of the Board shall notify the Bishop of the Diocese of every special meeting of the Board, in the same manner as he does the Directors, and the Bishop shall be entitled to attend all meeting and shall have a voice in the consideration of all matters coming before the Board.

## Article VI

The President
The President, or, in his absence, the Vice-President shall:

1. Preside over all the meeting of the Board.
2. Call special meetings of the Directors whenever he may deem it necessary, or whenever he shall be requested to do so by two members of the Board.
3. He shall, with the Secretary, sign and acknowledge all instruments affecting real property made by the order of the Board.
4. He shall sign all checks for money drawn upon the Treasurer by order of the Board.
5. He shall discharge such other duties for and on behalf of the Board as they may authorize.

## Article VII

The Secretary
It shall be the duty of the Secretary:

1. To sign and serve or cause to be served all notices of meetings of the Directors, provided for in the By-Laws, or called by the President, personally or by mail, at least ten days before the time of the meeting.
2. To keep minutes of the meetings of the Board and record all of its acts and proceedings and a record of all property received by the Board, and, if disposed of, the disposition thereof; also an accurate account of all moneys ordered to be paid by the Board.
3. To countersign all checks drawn by the President upon the Treasurer in pursuance of orders of the Board.
4. To sing and acknowledge all instruments affecting real estate made by order of the Board and attach thereto the corporate seal, of which he shall have the custody.
5. To discharge all other duties pertaining to his office and such as may be prescribed by the Board.

In case of his absence or inability to act, the President shall appoint some other member of the Board to act as temporary Secretary.

## Article VIII

The Treasurer
The Treasurer shall receive and keep all funds and money of the Corporation delivered to him by or under the direction of the Board of Directors and pay them out only on checks of the President, countersigned by the Secretary. He shall give bonds in such sum and manner as the Board of Directors shall prescribe. He shall keep accurate accounts and report quarterly to the Board of Directors.

Article IX
Corporate Seal
The Directors shall procure a Seal for the Corporation and adopt the same be resolution. It shall bear upon it the words: "Diocese of Los Angeles, Incorporated. 1898", and such device as the Board of Directors may adopt.

## Article X

By-Laws, Etc.
The Secretary of the Convention shall furnish to the Secretary of the Board of Directors a certificate of the election of Directors by the Convention, a copy of these By-Laws, certified by him to be correct, and also certified copy of the resolutions of the Convention providing for the incorporation of the Church; and whenever amendments, alterations or additions shall be made to these By-Laws the Secretary of the Convention, in which such amendments, alterations, or additions are made, shall furnish certified copies thereof to the Secretary of the Board. The Secretary of the Board shall preserve the same and enter in a book kept by him or her for that purpose the said resolutions of the Convention providing for such incorporation, these By-Laws and all amendments, alterations, and additions thereto, and the Articles of Incorporation and Certificate of Incorporation filed in the office of the County Clerk and issued by the Secretary of State, respectively, and a certificate to be furnished annually by the Secretary of the Convention of the election of Directors for the ensuing year.

## Extension of Corporate Existence

To Existing Parishes and Missions
A number of incorporated parishes, and perhaps one or two incorporated institutions of the diocese, organized when the maximum life of a corporation was fifty years, have failed to take the necessary action to make the life of such corporations perpetual. Extension of corporate existence, or revival of such existence after expiration of the stated period of existence, is governed by Sec. 3700 of the Corporations Code. Rectors and Vestries should check their Articles of Incorporation and take necessary action before running into legal difficulties. Right to use their present name might be otherwise lost.

## List of Institutions of the Diocese

The Bishop Gooden Home, Inc.
The Canterbury Irvine Foundation, Inc.
The Canterbury of the University of Southern California Foundation, Inc.
The Canterbury Westwood Foundation, Inc.
The Church Home for Children of the Protestant Episcopal Church in the Diocese of Los Angeles (also known as Hillsides)—Established 1913

## Community Management Housing Services

The Episcopal Home Communities
The Home for the Aged of the Protestant Episcopal Church of the Diocese of Los Angeles, Inc. (also known as The Episcopal Home)
Harvard Westlake School
Holy Family Adoption Services Agency
The Hospital of the Good Samaritan, a non-profit Corporation
Institute for Research and Development (I.U.R.D) - Established 1999
doing business as Episcopal Housing Alliance
Neighborhood Youth Association
St. Barnabas' Senior Center of Los Angeles
St. Margaret's Episcopal School, San Juan Capistrano

## List of Organizations of the Diocese

The Bishop's Guild
The Church Extension Society of the Diocese of Los Angeles
The Daughters of the King
The Diocesan Altar Guild
Diocesan Investment Trust of the Diocese of Los Angeles
The Episcopal Church Women
Girls' Friendly Society

## Legal Titles for Bequests, Gifts, and Devises

The Protestant Episcopal Church in the Diocese of Los Angeles, A Corporation (The Diocese)
The Bishop of the Protestant Episcopal Church in Los Angeles, A Corporation Sole


[^0]:    ${ }^{1}$ Referred to below as this Meeting of Convention
    ${ }^{2}$ Referred to below as the Secretary
    ${ }^{3}$ Referred to below as The Journal

