



DIRECTOR OF MUSIC

Who We Are:

We are a loving and inclusive community restoring people to unity with God and each other in Christ through prayer and worship. We are called to proclaim the Good News of Jesus Christ to all people and to work, pray and give for the fulfillment of God's realm. St. Stephen's Episcopal church & Preschool welcomes all people regardless of religion, race, national origin, orientation, ancestry, or family configuration. Basic Judeo-Christian values of love, acceptance, and inclusiveness are lived out by everyone in the community.

What We Do:

St. Stephen's welcomes all people, wherever they are in their spiritual journey. We invite seekers to travel with us and to become involved as active members of our church community.

About The Role:

We are seeking a talented Director of Music who is well versed in a variety of musical genres to lead our congregation and volunteer choir in sung worship. The successful candidate will be familiar with the Episcopal liturgical tradition, a strong choral director, self-motivated and will work collaboratively with the Rector to grow and enhance the music ministry of St. Stephen's. This position is currently a part-time ministry staff position (approximately 15 hours per week). The Director of Music will assist the Rector and other clergy in the care of the souls of the Parish, particularly those involved in the music ministry.

What Success Looks Like In This Role:

- The candidate must maintain personal integrity and high moral standards. They must have emotional maturity, sound judgment and the ability to relate to parishioners, volunteers and staff.
- In collaboration with the Rector, seek to nurture joy, reverence and participation in music as part of the congregation's life and worship.
- Recruit, train and interact well with volunteers working in shared musical/artistic ministry
- Participate in regular staff meetings with the Rector and other staff as necessary.
- Organize regular weekly choir rehearsals (Currently Thursdays 7:30pm-9:30pm) and any special rehearsals as needed
- Select music appropriate to the liturgical season for congregational singing, choral anthems, and/or instrumental reflection.
- Whenever possible, be available for weddings and funerals (with supplemental compensation). If necessary, arrange for a substitute.
- Foster collegiality, motivate the highest possible musical quality, and nurture spiritual growth within the choir.
- Plan, arrange and lead various styles of worship music such as, but not limited to, traditional, contemporary, jazz and gospel

- Plan, arrange and execute 1-2 musical presentations not considered a worship service each year.
- Communicate gracefully and collaborate with the accompanist/organist, soloists, & other necessary individuals
- The St. Stephen's Stones is our praise band and is featured at principal worship 8-10 times per year. The director will be expected to collaborate with the director of The Stones on all musical planning.
- Develop additional ensembles for the church such as, youth choir, children's choir, bell choir.
- Other duties related to music arts as assigned
- Plan and manage the music department budget.
- Arrange for a substitute when absent.

Requirements:

- The Director of Music must exhibit a mature faith and have a passion for music as an act of worship, not a performance opportunity.
- At least a Bachelor's degree in music performance, church music, or other related field is preferred.
- Experience and competency directing a choir, forming individual members of various proficiencies into a unified voice.
- Knowledge and experience in liturgical worship, and familiarity with Episcopal liturgy and theology.
- Broad knowledge of historical and contemporary church music in its varied forms and genres.
- Proficiency as an organist and pianist is a plus.
- Ability to pass a comprehensive background check.
- Please note that all Church staff are required to complete the mandatory Keeping God's People Safe training prior to the commencement of employment and will be required to maintain current certification as a condition of continued employment.

Working conditions

The Director of Music role is a part time role at approximately 15 hours per week. There will be times during the church year that additional hours (with full compensation) will be necessary for the mission and ministry of the parish. These include, but are not limited to:

- Blue Christmas, the Sunday before Christmas, Christmas Eve, Christmas Day, Ash Wednesday, Holy Week (Tenebrae on Weds, Maundy Thursday, Good Friday), Easter Vigil
- Regular worship services at St. Stephen's are on Sundays at 7:45am, 10:30am, and Wednesdays at 7:00am. The Director of Music is currently only expected to be present at the 10:30am service on Sundays.
- The director may take four weeks off between Pentecost and Labor Day consecutively or separately and two additional weeks during the year as arranged and cleared with the Rector.
- Salary Range: \$18K-\$20K annually

To apply for this position please send a letter explaining your interest along with your CV to office@st-stephens.org